**Council for Leather Exports**

**(Sponsored by Ministry of Commerce and Industry, Govt. of India)**

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**Procedure for becoming a Member of the Council:**

**Membership / Registration-cum-Membership Certificate (RCMC):**

An applicant shall have to produce the following documents for becoming a member of the Council.

1. Membership application form **through online by clicking the MEMBERSHIP heading and NEW MEMBERSHIP sub-heading in CLE website** [**www.leatherindia.org**](http://www.leatherindia.org)

2. A self certified copy of the IEC Number issued by the licensing authority concerned.

3. A self cerified copy of GST Number.

4. A self certified copy of PAN number.

5. **In case of Manufacturer Exporter**, a self certified copy of Udyog Adhar Memorandum / Industrial Licence / IEM issued by the licensing authority.

6. In case of Export Performance for the last three years duly certified by Bank.(Format of Bank Certificate is given below).

**7.**Manual submission of Membership Application Form will not be accepted by the Council**.**

8.The membership application form will be scrutinized by CLE and if all the details are found to be in order, a link for online payment of membership fee will be sent through your e-mail ID given in your application form. It may kindly be noted that without submission of membership form and bank certificate (in case of export), you will not be able to reach payment through gateway.

9.On receipt of the applicable Membership Fee, the Council will send RCMC for 2020-21 to the registered e-mail address of the Member within 03 working days.

10.After payment of membership fee, the following documents (hard copies) have to be sent by you through post/courier to concerned Regional Office of CLE within 3 workings days of online submission of the application form.

(a) Printed and signed copy of the membership application form filled online

(b)  Original of the Attested **Bank Certificate (in case of export performance only)** of your export performance on FOB basis for 2019-20. In case of no export during 2019-20, you need to mention as “**NIL**” export while filling application online.

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