



COUNCIL FOR LEATHER EXPORTS

(Sponsored by Ministry of Commerce & Industry, Government of India)

Regd. Office : 3rd Floor, CMDA Tower - II, Gandhi Irwin Bridge Road, Egmore, Chennai - 600 008.

Phone : 044 - 28594367 (5 lines) Fax : 044 - 28594363 & 64

E-mail: cle@cleindia.com Website : www.leatherindia.org

MEMBERSHIP APPLICATION FORM

Please fill up the form by giving relevant information and by ticking in the appropriate Box wherever necessary.

1. Name & Correspondence Address of the Company :

City : _____

State : _____ Pin Code _____

Telephone No. : _____ Fax No. _____
(With STD Code No.) (With STD Code No.)

E-mail : _____ Website : _____

2. Person to whom communications should be sent :

Name : _____

Designation : _____

Mobile No. : _____

3. The following details have to be furnished by your company for use in connection with election of various Committees of the Council, if any

(i) Name & Designation of the Representative, who is authorized to vote: _____

(ii) Email ID of authorized person to be registered for election: _____

(iii) Mobile Number of authorized person for sending password about election: _____

4. Factory / Tannery Address, if any (if more than one branch attach separate sheet)

_____ Pin Code : _____

Telephone No. : _____ Fax No. _____
(With STD Code No.) (With STD Code No.)

E-mail : _____

5. Registered Office (In case of Limited Company)

_____ Pin Code _____

Telephone No. : _____ Fax No. _____
(With STD Code No.) (With STD Code No.)

E-mail : _____

6. Head Office (In case of Limited Company)

_____ Pin Code _____

Telephone No. : _____ Fax No. _____
(With STD Code No.) (With STD Code No.)

E-mail : _____

7. Branch Office, if any (If more than one branch attach separate sheet)

_____ Pin Code _____

Telephone No. : _____ Fax No. _____
(With STD Code No.) (With STD Code No.)

E-mail : _____

8. Date of Establishment

D	D	M	M	Y	Y	Y	Y

9. Date of commencement of Export Business

D	D	M	M	Y	Y	Y	Y

10. Constitution of the Company

- | | | |
|---|---|---|
| <input type="checkbox"/> Proprietorship | <input type="checkbox"/> Partnership | <input type="checkbox"/> Private Limited |
| <input type="checkbox"/> Public Limited | <input type="checkbox"/> Hindu Undivided Family | <input type="checkbox"/> Others <i>(Please specify)</i> |

11. Names and Address of Proprietor / Partners / Directors:
(Please attach separate sheet if necessary)

- (i) _____
- (ii) _____
- (iii) _____

12. Name, Address and Telephone No.(s) of Proprietor / Partner / Director who shall represent the applicant on the Council : _____

13. Name & Address of Banker

Banker Name : _____

Address : _____

Telephone No. : _____ Fax No. _____
(With STD Code No.) (With STD Code No.)

14. Import & Export Code Number Issued by JDGFT : _____

15. Nature of Activity

Manufacturer Merchant Others (Please specify)

16. Total Capital Employed in Plant & Machinery in Rupees

Micro Enterprise <Rs.25 Lakh Small Enterprise Rs.25 Lakh - 5 Crore Medium Enterprise Rs. 5 - 10 Crore Large Enterprise Rs. 10 Crore >

17. Rating of the Company as per National Foreign Trade Policy

a) Export House (EH) Star Export House (SEH) Trading House (TH)
Star Trading House (STH) Premier Trading House (PTH)

b) Please specify whether your unit is

Located in Domestic Tariff Area (DTA) An Export Oriented Unit (EOU)

Located in Special Economic Zone (SEZ)

(A Self certified copy of the recognition certificates to be attached)

18. Whether following standards achieved?

(i) ISO 9001 for Quality Management systems: YES NO
(ii) ISO 14001 - for Environmental Management Systems: YES NO
(iii) OHSAS 18001 for Occupational Health and Safety Management Systems: YES NO
(iv) SA-8000 for Social Accountability: YES NO

(A self certified copy of the recognition certificates to be attached)

22. Production during 2013 - 14

	PRODUCTION 2013 - 14		
FINISHED LEATHER	EXPORT In Sq. Ft.	DOMESTIC In Sq. Ft.	TOTAL In Sq. Ft.
1) Raw to Semi Finished Leather			
2) Semi Finished Leather to Finished Leather			
3) Raw to Finished Leather			
TOTAL			
	PRODUCTION 2013 - 14		
FOOTWEAR	EXPORT In pairs	DOMESTIC In pairs	TOTAL In pairs
1) Leather Footwear			
2) Leather Shoe Uppers			
3) Other Components (Please specify)			
4) Non Leather Footwear (Please specify)			
TOTAL			
	PRODUCTION 2013 - 14		
	EXPORT In pieces	DOMESTIC In pieces	TOTAL In pieces
LEATHER GARMENTS			
LEATHER GOODS			
SADDLERY & HARNESS			
	PRODUCTION 2013 - 14		
	EXPORT In pairs	DOMESTIC In pairs	EXPORT In pairs
LEATHER GLOVES			

23. Total export of the applicant of items covered by this Council during the last three preceding financial years :

FOB VALUE OF EXPORT (Rs. in lakhs)

Sl.No.	Product	2011 - 12	2012 - 13	2013 - 14
1	Leather			
2	Leather Footwear			
3	Footwear Components			
4	Leather Apparels			
5	Leather Articles			
6	Leather Gloves			
7	Saddlery & Harness			
8	Non Leather Footwear			
	Total			

24. If not yet an exporter of leather / leather Products, indicate the details of foreign contracts, market studies / overseas enquiries secured, new markets, in any, or atleast a programme of export and the estimate of the value (itemwise) or export within a year from the date of application.
25. If engaged in research development, designed, technical and consultancy services, give details pertaining to the financial year immediately preceding the year of application.
26. Whether the firm is already a Registered Exporter with any other Council. If so, give Registration no, and details thereof and name and address of the registering office of the council.
27. Whether a member of any recognised trade body, including Chamber of Commerce / Industry. If so, give name(s) and address(es).
28. Whether the applicant is registered under the Factories Act. If so, give Registration No. Date and validity.
29. Whether the Proprietor / Partner / Director of the Company is associated with the any other company / Organisation. If so give details about the name & address of the Company / organisation.
30. Whether the person concerned was a Proprietor / Partner / Director of the company, which was earlier registered with this Council. If so, give Registration No.& date and specify the reason for discontinuation of the membership.

I / We* hereby declare that the particulars given in the application are true and correct to the best of my / our* knowledge and belief. I / We* also undertake to abide the conditions of Ordinary / Associate* Membership in the event admittance.

Place:	Signature
Date	Name of Applicant
Company Seal:	Designation

* Strike out inapplicable

31. Details of Product wise Exports & Domestic Sales

(a) LEATHER (FL)

Product Code No.	Description	EXPORT 2013 - 14		DOMESTIC SALES 2013 - 14	
		Quantity in Sq.Ft.	FOB Value in Rupees Lakhs	Quantity in Sq.Ft.	Sales Value in Rupees Lakhs
FL 01	Goat Leather				
FL 02	Sheep Leather				
FL 03	Cow Leather				
FL 04	Buff Leather				
FL 05	Cow Calf Leather				
FL 06	Buff calf Leather				
FL 07	Industrial Leather				
FL 08	Sole Leather				
FL 09	Upholstery Leather				
FL 10	Others (Please specify)				
	SUB TOTAL (a)				

(b) LEATHER FOOTWEAR (LF)

Product Code No.	Description	EXPORT 2013 - 14		DOMESTIC SALES 2013 - 14	
		Quantity in No. of pairs	FOB Value in Rupees Lakhs	Quantity in No. of pairs	Sales Value in Rupees Lakhs
	GENTS FOOTWEAR				
LF 01	Casual / Dress Shoes				
LF 02	Long / Half Boots				
LF 03	Sandals				
LF 04	Chappals / Slippers / Horrachis				
	LADIES FOOTWEAR				
LF 05	Casual / Dress Shoes				
LF 06	Long / Half Boots				
LF 07	Sandals				
LF 08	Chappals / Slippers / Horrachis				

	CHILDREN FOOTWEAR				
LF 09	Casual / Dress Shoes				
LF 10	Long / Half Boots				
LF 11	Sandals				
LF 12	Chappals / Slippers / Horrachis				
	OTHER FOOTWEAR				
LF 13	Army Boots				
LF 14	Industrial/Safety shoes/ Boots				
LF 15	Sports Shoes				
LF 16	Orthopaedic Shoes				
LF 17	Others (Please specify)				
	SUB TOTAL (b)				

(c) FOOTWEAR COMPONENTS (FC)

Product Code No.	Description	EXPORT 2013 - 14		DOMESTIC SALES 2013 - 14	
		Quantity in No. of pairs	FOB Value in Rupees Lakhs	Quantity in No. of pairs	Sales Value in Rupees Lakhs
FC 01	Gents Leather Shoe Uppers				
FC 02	Gents Leather Boot Uppers				
FC 03	Gents Leather Sandals Uppers				
FC 04	Gents Leather Chappals Uppers				
FC 05	Ladies Leather Shoe Uppers				
FC 06	Ladies Leather Boot Uppers				
FC 07	Ladies Leather Sandals Uppers				
FC 08	Ladies Leather Chappals Uppers				

FC 09	Children Leather Shoe Uppers				
FC 10	Children Leather Boot Uppers				
FC 11	Children Leather Sandals Uppers				
FC 12	Children Leather Chappals Uppers				
FC 13	Uppers of Textile & Other materials				
FC 14	Leather Unit Soles				
FC 15	Other Components (made of leather, not mentioned above, please specify)				
FC 16	Non Leather Footwear Components (please specify, like soles, Heels, Counters, Toe puffs, Stiffners, Shanks etc.,)				
	SUB TOTAL (c)				

(d) LEATHER GARMENTS (GR)

Product Code No.	Description	EXPORT 2013 - 14		DOMESTIC SALES 2013 - 14	
		Quantity in No. of pieces	FOB Value in Rupees Lakhs	Quantity in No. of pieces	Sales Value in Rupees Lakhs
GR 01	Gents Leather Jackets				
GR 02	Gents Leather Long Coats				
GR 03	Gents Leather Waist Coats/Shirts				
GR 04	Gents Leather Pants / Shorts				
GR 05	Ladies Leather Jackets				
GR 06	Ladies Leather Long Coats				
GR 07	Ladies Leather Waist Coats/ Shirts				
GR 08	Ladies Leather Pants / Shorts				
GR 09	Children Garments				
GR 10	Motorbike Jackets				
GR 11	Industrial Leather Garments				
GR 12	Leather Aprons				
GR 13	Other (Please specify)				
	SUB TOTAL (d)				

(e) LEATHER GOODS (LP)

Product Code No.	Description	EXPORT 2013 - 14		DOMESTIC SALES 2013 - 14	
		Quantity in No. of pieces	FOB Value in Rupees Lakhs	Quantity in No. of pieces	Sales Value in Rupees Lakhs
LP 01	Wallets				
LP 02	Purses				
LP 03	Pouches				
LP 04	Bags				
LP 05	Travel / Luggage ware				
LP 06	Passport Holders/Credit Card Holders				
LP 07	Portfolio / Briefcases				
LP 08	Leather Belts, Caps & Ties				
LP 09	Diary Covers / Cheque Book Covers				
LP 10	Desk Top Materials				
LP 11	Covers for Camera, Calculator, etc				
LP 12	Leather Toys				
LP 13	Handcrafted Leather Items				
LP 14	Pet Accessories				
LP 15	Sofa / Chair / Car seat covers (Upholstery)				
LP 16	Other Leather Goods (please specify)				
	SUB TOTAL (e)				

(f) SADDLERY & HARNESS (SH)

Product Code No.	Description	EXPORT 2013 - 14		DOMESTIC SALES 2013 - 14	
		Quantity in No. of pieces	FOB Value in Rupees Lakhs	Quantity in No. of pieces	Sales Value in Rupees Lakhs
SH 01	Harness				
SH 02	Saddles / Bridles				
SH 03	Non Leather Harness/ Saddles / Bridles				
	SUB TOTAL (f)				

(g) LEATHER GLOVES (GL):

Product Code No.	Description	EXPORT 2013 - 14		DOMESTIC SALES 2013 - 14	
		Quantity in No. of pairs	FOB Value in Rupees Lakhs	Quantity in No. of pairs	Sales Value in Rupees Lakhs
GL 01	Fancy / Fashion Gloves				
GL 02	Sports Gloves				
GL 03	Industrial Gloves				
GL 04	Other Leather Gloves (Please specify)				
	SUB TOTAL (g)				

(h) NON LEATHER FOOTWEAR - RUBBER (FR)

Product Code No.	Description	EXPORT 2013 - 14		DOMESTIC SALES 2013 - 14	
		Quantity in No. of pairs	FOB Value in Rupees Lakhs	Quantity in No. of pairs	Sales Value in Rupees Lakhs
	GENTS FOOTWEAR RUBBER				
FR 01	Shoes				
FR 02	Sandals				
FR 03	Chappals				
FR 04	Other Footwear				
	LADIES FOOTWEAR RUBBER				
FR 05	Shoes				
FR 06	Sandals				
FR 07	Chappals				
FR 08	Other Footwear				
	CHILDREN FOOTWEAR RUBBER				
FR 09	Shoes				
FR 10	Sandals				
FR 11	Chappals				
FR 12	Other Footwear				
	SUB TOTAL (h)				

(i) NON LEATHER FOOTWEAR - PLASTIC (FP)

Product Code No.	Description	EXPORT 2013 - 14		DOMESTIC SALES 2013 - 14	
		Quantity in No. of pairs	FOB Value in Rupees Lakhs	Quantity in No. of pairs	Sales Value in Rupees Lakhs
	GENTS FOOTWEAR PLASTIC				
FP 01	Shoes				
FP 02	Sandals				
FP 03	Chappals				
FP 04	Other Footwear				
	LADIES FOOTWEAR PLASTIC				
FP 05	Shoes				
FP 06	Sandals				
FP 07	Chappals				
FP 08	Other Footwear				
	CHILDREN FOOTWEAR PLASTIC				
FP 09	Shoes				
FP 10	Sandals				
FP 11	Chappals				
FP 12	Other Footwear				
	SUB TOTAL (i)				

(j) NON LEATHER FOOTWEAR - P.V.C. (FV)

Product Code No.	Description	EXPORT 2013 - 14		DOMESTIC SALES 2013 - 14	
		Quantity in No. of pairs	FOB Value in Rupees Lakhs	Quantity in No. of pairs	Sales Value in Rupees Lakhs
	GENTS FOOTWEAR P.V.C.				
FV 01	Shoes				
FV 02	Sandals				
FV 03	Chappals				
FV 04	Other Footwear				
	LADIES FOOTWEAR P.V.C.				
FV 05	Shoes				
FV 06	Sandals				
FV 07	Chappals				
FV 08	Other Footwear				
	CHILDREN FOOTWEAR P.V.C.				
FV 09	Shoes				
FV 10	Sandals				
FV 11	Chappals				
FV 12	Other Footwear				
	SUB TOTAL (j)				

(k) NON LEATHER FOOTWEAR - OTHER (FO)

Product Code No.	Description	EXPORT 2013 - 14		DOMESTIC SALES 2013 - 14	
		Quantity in No. of pairs	FOB Value in Rupees Lakhs	Quantity in No. of pairs	Sales Value in Rupees Lakhs
	GENTS NON LEATHER FOOTWEAR - OTHERS				
FO 01	Shoes				
FO 02	Sandals				
FO 03	Chappals				
FO 04	Other Footwear				
	LADIES NON LEATHER FOOTWEAR - OTHERS				
FO 05	Shoes				
FO 06	Sandals				
FO 07	Chappals				
FO 08	Other Footwear				
	CHILDREN NON LEATHER FOOTWEAR - OTHERS				
FO 09	Shoes				
FO 10	Sandals				
FO 11	Chappals				
FO 12	Other Footwear				
	SUB TOTAL (k)				

<p>GRAND TOTAL OF FOB VALUE (SUB TOTAL a-k) in Figures Rs. _____</p> <p>in words (Rupees) _____</p> <p>_____</p>
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DECLARATION

Certified that information furnished above have been verified with our documents and found correct. The information furnished here may be used by the council for purpose of determining the Export Award Winners as well as for other official purposes.

Signature of the Authorised Person

Name _____

Designation _____

Company Seal with Date

Verified & Certified that information furnished are correct

Signature _____ Name _____

C.A. Membership No. _____

OR

Banker / C.A. Seal with Date

Bank Official Code no. _____

The category-wise New Membership Fee for the year 2014- 15:

Member category based on previous year (2013-14) export FOB value	Entrance fee	Membership fee	Service Tax @12.36%	Total Fee
ASSOCIATE MEMBERS :				
Below Rs. 15 lakh	Rs.3500	Rs.5000	Rs.1051	Rs.9551
ORDINARY MEMBERS :				
Above Rs. 15 lakhs & upto 1 crore	Rs.5000	Rs.7000	Rs.1483	Rs.13483
Above Rs. 1 crore & upto 5 crore	Rs.5000	Rs.15000	Rs.2472	Rs.22472
Above Rs. 5 crore & upto 10 crore	Rs.5000	Rs.20000	Rs.3090	Rs.28090
Above Rs. 10 crore	Rs.5000	Rs.30000	Rs.4326	Rs.39326

For Membership: An applicant have to produce the following documents for Enrolling as member of the Council.

1. Membership application form
2. Membership fee to be paid through Account Payee Cheque/DD in favour of **COUNCIL FOR LEATHER EXPORTS**
3. A self certified copy of the IEC Number issued by the licensing authority concerned.
4. **In case of Manufacturer Exporter**, a self certified copy of SSI Certificate – Part-II / Industrial Licence / Industrial Entrepreneur Memorandum (IEM)
5. Export Performance for the last three years duly certified by Bank / Chartered Accountant
6. Application Form for Registration-cum-Membership Certificate

RELEVANT EXTRACTS FROM MEMORANDUM AND ARTICLES OF ASSOCIATION OF THE COUNCIL RELATING TO MEMBERSHIP OF THE COUNCIL

Article 3. There shall be three categories of members.

- (i)(a) Ordinary Members : Those persons, Hindu Undivided Family (HUF), firms, joint stock companies, Co-operative Societies or corporations, who have exported leather for a minimum value of Rs.15 lakhs in the previous year, as evidenced by their Banker's or Chartered accountant's Certificates.
- (i)(b) Nominated Members : Individual nominated by the Government on the Council or the Committees.
- (ii) Associate Members : Those persons, Hindu Undivided Family (HUF), firms, joint stock companies, co-operative societies, or corporations who are engaged in the manufacture, processing or conversion of leather for export or export of leather who are not qualified to be enrolled as Ordinary Members.

NOTE : "Leathers" includes tanned and semi-tanned hides and skins, semi finished and finished leather of all kinds, footwears of leather including non-leather footwear and their components, leather apparels, leather articles, bristles, casings, fleshings, shavings, intestines, catguts, sutures, dressed horse, buff and goat hair, buff and cow tail hair, preserved stuffed specimens of birds and animals.

Article 4.

- a) Applications for membership shall be made in the prescribed form and shall be submitted to the Committee who shall decide all questions relating to eligibility for membership of any applicant and their decision shall be final and they shall not be bound to assign any reason for their action. In the case of all applicants for membership, the membership shall commence, and the subscription payable from the beginning of the year during which the applicant is admitted to membership by the Committee.
- b) A register of members shall be kept in which shall be set-forth the names and address and other particulars as may be prescribed of the members for the time being and in which all changes in membership from time to time taking place shall be recorded.
- c) Every Ordinary members shall also file with the Council a declaration of the names and address of the persons, in order of priority, who shall exercise the rights and privileges of membership on behalf of the firm, and of any variation thereof from time to time.

Article 6

- (a) (i) Every **Ordinary member** other than the nominated member shall pay **entrance fee of Rs. 5,000/** and a membership fee as stipulated below based on the annual export value for a year or as may be determined by the Committee from time to time.
 - Rs. 7,000/- Above Rs. 15 lakhs & upto export FOB value of Rs. 1 crore in the previous year
 - Rs. 15,000/- Above Rs. 1 crore & upto export FOB value of Rs. 5 crores in the previous year
 - Rs. 20,000/- Above Rs. 5 crores & upto export FOB value of Rs. 10 crores in the previous year
 - Rs. 30,000/- Above export FOB value of Rs. 10 crores in the previous year
- (ii) An Associate member shall pay an entrance fee of Rs. 3,500/- and a membership fee of Rs.5,000/- **(total Rs. 8,500/-)** a year or as may be determined by the committee from time to time.

Note : Service Tax will be applicable for Entrance fee and Membership Fee

- 6 (b) (I) Every ordinary member and associate member shall pay annual subscription as may be determined by the Committee from time to time. Annual subscription for membership shall fall due on 1st April every year and shall be payable within three months thereafter. The Committee may however, grant extension of the period as may be necessary. A member whose subscription is outstanding at the end of the stipulated period shall cease to be a member of the Council.

PANELS

Article 34. (a) There shall be seven panels dealing with the following :

- | | | |
|-------------------------|---|----|
| 1. Leather | - | FL |
| 2. Leather Footwear | - | LF |
| 3. Footwear Components | - | FC |
| 4. Leather Articles | - | LP |
| 5. Leather Apparels | - | LC |
| 6. Leather Gloves | - | GL |
| 7. Saddlery & Harness | - | SH |
| 8. Non Leather Footwear | - | NF |

(b) The Committee may, with the concurrence of the Government, increase the number of panels and / expand/modify and functions of the existing panels.

Article 35.

Membership of each panel shall consist of :

- (a) Ordinary member of the Council primarily registered with the Panel and having voting rights in the Panel.
- (b) Associate members i.e. Ordinary members of the Council who are primarily registered in some other panel but also associated with the panel and who do not have voting rights in the panel.