

Documents to be furnished by beneficiary unit to FDDI/CLRI office for disbursal of IDLS grant ...

Sl.no.	Details
1	Certified Copy of the technical appraisal (Letter of appraisal, Application, Approved M/c List, copy of Invoices and SSI registration certificate as mentioned in the IDLS 1 (submit original for verification)
2	Certified copy of the financial appraisal/ Loan sanction letter/s and the corresponding appraisal memorandum/s
3	Copy of DIPP Sanction letter duly acknowledged by proprietor/all the partners/Directors
4	Project completion Report (as per annexure)
5	Latest NOC from pollution control board (in case of tanneries)
6	Photo and signature attestation of the proprietor/ all the partners / Directors from its current account banker duly stamped
7	Self attested Identity proof of the promoter/ all the partners/ Directors – PAN card, Voter ID, Driving License. Self attested Residential proof of the promoter / all the partners / Directors – Telephone bill, Electricity bill. Certificate from banker.
8	If the present claim is Add-on, then kindly furnish IDLS-III from the date of release of previous claim.
	After furnishing all the information as mentioned in sl.no.1 to 8, kindly make arrangement to carry out an inspection of the machineries covered under the scheme.

A copy of the above documents duly endorsed by the PIU to be sent to 'IDLS Disbursal Cell' at Noida with Visit report.

IDLS

Project Completion Report

- 1 Name and office address of the unit
- 2 Location Factory and Address/s as per detail in IDLS form 1
- 3 Product Manufacture
- 4 Date of commencement of commercial production
- 5 PIU registration sanctions order number and date.
- 6 Details of the approved items acquired with invoice number and date
- 7 Cost of individual approved machine machines
- 8 Date of Payment (in full) of each item as per list.
- 9 Amount of Subsidy Sanction

For 6, 7 and 8 an annexure may be enclosed furnishing the detail together

Yours faithfully,

(Authorised Signatory)
Stamp