



Council for Leather Exports

(Sponsored by Ministry of Commerce & Industry, Government of India)

Vacancy Notification No. CLE/EDR dated 15th September 2017

Council for Leather Exports invites application for the post of “**Executive Director**” in **Chennai** in the pay scale equivalent to **Deputy Secretary to the Government of India as per 7th CPC Pay Matrix in Level 12**. Monthly emoluments at present is Rs.1,09,212/- at the minimum scale of pay and admissible fringe benefits to the post. The appointment of open market candidate on Direct Recruitment will be on contract basis initially for 3 years including probation period of one year which can be extended further with approval of the COA. Higher emoluments than permissible may be considered in light of qualification and experience.

.Eligibility Conditions etc. for Open Market Candidates (Direct Recruits):

(i) Should be a Post-Graduate in Economics/Commerce/Engineering/Business Administration from a recognized University.

(ii) Should have a minimum of 15 years experience in senior position in a reputed Trade Promotion/Export Promotion Organization/Public or Private Sector Enterprise/ leading Management Institute/ Consultancy Organization/ relevant Govt. Department.

(iii) Should have adequate knowledge of National and International Trade Policy, WTO and various agreements and regional trade cooperation impacting our industry

(iv) Age Limit: Not more than 45 years as on 1-1-2017

Desirable Qualification:

(i) Prior experience in Marketing and Trade Promotion in Europe and USA which are prime and potential markets for Indian Leather products export.

(ii) Experience of Secretarial, administrative and financial management pertaining to trade bodies/large organization

(iii) Candidates should possess sound knowledge of Industrial Management and Export Marketing

(iv) Knowledge of global organizations in developed and developing countries dealing with various aspects of leather industry

Eligibility Conditions for candidates on Deputation Basis:

Officers possessing the requisite qualifications with 5 years of regular service in the Pay Matrix Level 11 (Grade Pay Rs.6,600/-) in the Central/State Government/Organisation or Organizations under Central/State Government. Individuals serving in a higher Grade Pay, not exceeding Rs. 10,000 may also apply and shall be considered for appointment if a suitable candidate from eligible category is not found.

Eligibility and other conditions for Departmental candidates on promotion basis, from feeder cadre:

Atleast 5 years of regular service in the Pay Matrix Level 11 (Grade Pay Rs.6,600/-). The Departmental officers in the feeder category in the direct line of promotion shall not be eligible for consideration for appointment on deputation or direct recruitment basis. In case of selection through promotion, the tenure will be 3 years which can be extended by COA further but not beyond the regular age of retirement. In the event of performance being found unsatisfactory, the COA can, reassign the officer elsewhere. **On completion of tenure as ED, CLE the departmental candidate will be reverted back to his pre-promoted cadre, which is the incumbent's substantive position in the organisation.**

The Candidates for selection on deputation shall not be eligible for consideration for appointment on promotion or direct recruitment basis as cadre controlling authority shall be their parent organisation. Period of deputation including period of deputation/contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall not exceed five years. The maximum age limit is 56 years as on the closing date of receipt of application. In the event of performance being found unsatisfactory, the COA can, revert the officer back to the parent cadre. The period of deputation shall be ordinarily be for a period of 3 years which can be extended upto another 2 years only with the consent of parent department and approval of COA on foreign service terms and conditions as per deputation norms of the Central/ State Government as applicable.

Deputationist from Central / State Government Departments/Organisations have to apply through proper channel with photocopies of last five years ACR, vigilance clearance, integrity certificate and cadre clearance certificate.

Method of Recruitment: By inviting applications through advertisement. In addition to open market candidates meeting the eligibility criteria mentioned above, internal candidates meeting the criteria for selection by promotion and individuals meeting the criteria for selection on deputation from Central/State Governments and organizations under Central/State Government are also eligible to apply.

For further details please visit Council's website www.leatherindia.org under Vacancy Column. Interested candidates may send their application only in the prescribed format by e-mail to jobs@cleindia.com and also advised to submit a hard copy by courier/post to the following address as per the format of application appended below with a recent Passport size photo along with copies of relevant documents as a proof so as to reach us within one month from the date of publication of this Vacancy Notification.

The Chairman,
Council for Leather Exports,
CMDA Tower II, 3rd Floor, Gandhi Irwin Bridge Road, Egmore, Chennai-600 008.

No application shall be entertained under any circumstances after the stipulated date. Incomplete applications are liable to be REJECTED.
