C**(Sp**O**on**U**sor**N**ed**C**by**I**M**L**inis**F**try**O**of**R**Com**L**m**E**erc**A**e &**T**In**H**du**E**str**R**y, Go**E**ve**X**rnm**P**en**O**t o**R**f In**T**dia**S**)**

No. CLE/ HO/ Admn/ Kanpur/ 2017-18 Dated 18.12.2017

The Council for Leather Exports (CLE) is an Export Promotion Organization functioning under the aegis of Ministry of Commerce and Industry, Government of India) invites application for the Post of Regional Director **in Kanpur** Regional Office in the pay scale of Level 10 Index 01 - **Rs.56,100/-**. as per 7th Pay Commission Report approved by the Government of India and adopted in the Council. The present consolidate emolument being Rs.80,441/-.

Should be a Post Graduate or MBA with a minimum of **Seven** years experience in a senior position in an Export / Trade Promotion Organisation and Government Departments or leading corporate entity. Age should be below 40 years as on **1.1.2018** which can be relaxed in deserving cases. Other fringes including Pension are admissible after successful completion of two years probation period in the Council. Interested candidate may send their application along with detailed Resume with a recent photo along with copies of the education, experience certificates so as to reach the following address before **17.01.2018** as per the format available at Council's website [**www.leatherindia.org**](http://www.leatherindia.org/)under vacancy column. Soft copy may also be submitted to jobs@cleindia.com addressed to

The Executive Director, Council for Leather Exports, CMDA Tower II, 3rd Floor, Gandhi Irwin Bridge Road,

VACANCY NOTIFICATION

Egmore, Chennai - 600008.

**Executive Director, CLE**

For further details please visit Council’s website [www.leatherindia.org](http://www.leatherindia.org) under Vacancy Column*.* Interested candidates may send their application by e-mail to jobs@cleindia.com and also a hard copy by courier/post to the following address as per the format of application appended below with a recent Passport size photo and detailed resume along with copies of relevant documents as a proof so as to reach us before **17th January 2018**.

The Executive Director,

Council for Leather Exports,

CMDA Tower II, 3rd Floor, Gandhi Irwin Bridge Road, Egmore, Chennai-600 008.

jobs@cleindia.com

|  |
| --- |
| **NB: No application shall be entertained under any circumstances after the stipulated date. Incomplete applications are liable to be REJECTED.**  |

\*\*\*\*\*

**APPLICATION FOR POST OF REGIONAL DIRECTOR, KANPUR**

**COUNCIL FOR LEATHER EXPORTS, KANPUR**

|  |
| --- |
| **AFFIX YOUR PASSPORT** **PHOTO HERE** |

|  |  |
| --- | --- |
| Name |  |
| Father’s Name |  |
| Address for Communication, including Phone, Mobile, E-mail etc. |  |
| Date of birth ( Date /Month/Year) and Age (Attach Proof) |   |
| Educational Qualifications (Attach Proof) |  |
| Information pertaining to eligibility *(as per format given below)* |
|  |  | Qualification/experience possessed by the applicant  |
| Essential (Attach Proof) | 1. |  |
| 2. |  |
| 3. |  |
| Desirable (Attach Proof) | 1. |  |
| 2. |  |
| 3. |  |
| 4. |  |
| Work Experience ( Years and Months completed) (Attach Proof) |  |
| Details of employment held in chronological order including present employment. *(Please fill the details as per format below. Please enclose separate sheet duly authenticated by your signature if space is insufficient)*  |
| S. No.  | Office/Institution | Senior Post held during last 7 years  | From (Month and year)  | To (Month and Year )  | Scale of pay including Basic Pay \* | Nature of duties |
| 1. |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |
| 4. |  |  |  |  |  |  |
| 5. |  |  |  |  |  |  |
| Salary / Gross emoluments drawn per month (Rs.)(Please Attach Last Pay Certificate ) |  |
| Name and complete address of present employer (including phone number, fax number and e-mail)  |  |
| Self- appraisal as to why I consider myself suitable for the post (not more than 500 words) (Attach separate sheets-preferable print outs |  |

I hereby certify that the details given above are true to the best of my knowledge and belief and I shall be liable for disqualification for the post applied for if the details are found to be false and incorrect.

Signature of the candidate :

Date :

Place :

**Countersigned**

Name of the authorized signatory of the employer :

Designation :

Signature :

Date :

Office Seal :

\*\*\*\*\*\*\*\*\*\*\*