**Comprehensive Checklist of Documents to be submitted with Application for Land Allotment** **in SIPCOT Industrial Parks**

The list of documents to be submitted by the applicant are as follows:

1. Brief Project Report mentioning the following: (a) Promoters background with previous experience, (b). Manufacturing process (c). Major raw materials, (d). End use of the finished products, etc.
2. Certificate of Incorporation and Memorandum & Articles of Association for Private/ Public Limited / Joint sector companies (or) Partnership deed and Firm’s Registration Certificate for Partnership firms.
3. Copies of Consent to Establish and Consent to Operate (if available) obtained from TNPCB and copies of any other statutory approval obtained for the existing company.
4. Rough building layout indicating the factory, office, godown, open space, future expansion etc.
5. Latest Annual Report / Profit & Loss Account for the last three years in the case of existing companies/firms.
6. List of Directors / Partners, Shareholders with the shareholding pattern of the company/ firm duly certified by a Chartered Accountant, and in case of a foreign company, it should be certified by a CPA (Certified Public Accountant).