

# **Unified Dashboard**

## **Council for Leather Exports (CLE)**

### **&**

## **CLE Export Turnover Certificate**

### **(ETC)**

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# **User Manual**

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**Version 1.01**

**Date: 10.03.2026**

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## Table of Contents

<b>1. Getting Started</b> .....	<b>4</b>
<b>2. Brief about user guide</b> .....	<b>4</b>
<b>3. Overview</b> .....	<b>4</b>
<b>4. Abbreviations</b> .....	<b>5</b>
<b>5. Navigation for Trade Users – Unified Dashboard</b> .....	<b>6</b>
<b>6. Unified Dashboard - Trade User Screen</b> .....	<b>8</b>
6.1 Unified Dashboard – Menu .....	9
6.1.1 ICEGATE.....	10
6.1.2 About Us.....	11
6.1.3 Services.....	12
6.1.4 Tutorials.....	13
6.1.5 Quick Links .....	13
6.1.6 Notifications .....	14
<b>7. Unified Dashboard Widgets</b> .....	<b>15</b>
<b>8. LPCO Widget</b> .....	<b>16</b>
8.1 Apply New LPCO .....	17
8.1.1 Apply for Textile Certificate .....	18
8.1.2 Certificate for Importing Footwear Soles .....	20
8.1.3 CLE - Export Turnover Certificate .....	23
8.1.4 From Submission.....	26
8.2 LPCO Pending.....	29
8.3 LPCO Completed.....	35
<b>9. Contact Us</b> .....	<b>40</b>

## 1. Getting Started

Welcome to the user manual for the services offered to the trade users under the SWIFT 2.0 (Single Window Interface for Facilitating Trade) project over the Unified dashboard facility. This manual provides a detailed overview of all the features incorporated in the SWIFT (Single Window Interface for Facilitating Trade) project for the users.

## 2. Brief about user guide

This user manual provides step-by-step illustrations of all the functionalities that are incorporated on the user's dashboard. The manual comes with pictorial representation, which enables users to get a complete grasp on the subject and avail maximal benefit in a very subtle way.

## 3. Overview

- To address the problem of approaching multiple agencies manually or by accessing their individual websites, SWIFT 2.0 was launched.
- As per the approach finalized for SWIFT 2.0, Unified Dashboard will be incorporated into the existing system to provide actionable information to trade covering all existing process cycles. This document has been drafted to capture the business requirements for Unified Dashboard facility under the initiative of SWIFT 2.0 to take the ease of doing business forward.

## 4. Abbreviations

Sl. No.	Term/Acronym	Description
1.	ICEGATE	Indian Customs E-Commerce/Electronic Data Interchange (EC/EDI) Gateway
2.	SWIFT	Single Window Interface for Facilitating Trade
3.	CLE	Council for Leather Exports
4.	NOC	No Objection Certificate
5.	LPCO	Licenses, Permits, Certificates, and Others
6.	CBIC	Central Board of Indirect Taxes and Customs
7.	CHA	Customs House Agent also known as Customs Broker
8.	IEC	Importer Exporter Code
9.	IRN	Image Reference Number
10.	PGA	Participating Government Agency
11.	SSO	Single Sign On
12.	IGM	Import General Manifest
13.	GSTN	Goods and Services Tax Network

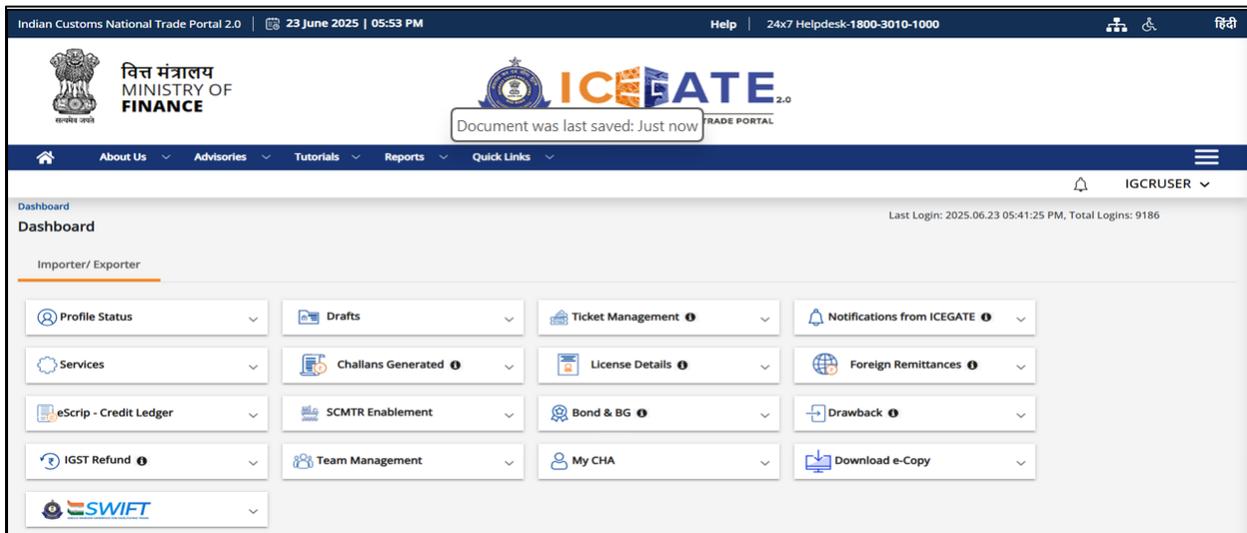
## 5. Navigation for Trade Users – Unified Dashboard

The trade user may follow the steps below to access the Unified Dashboard:

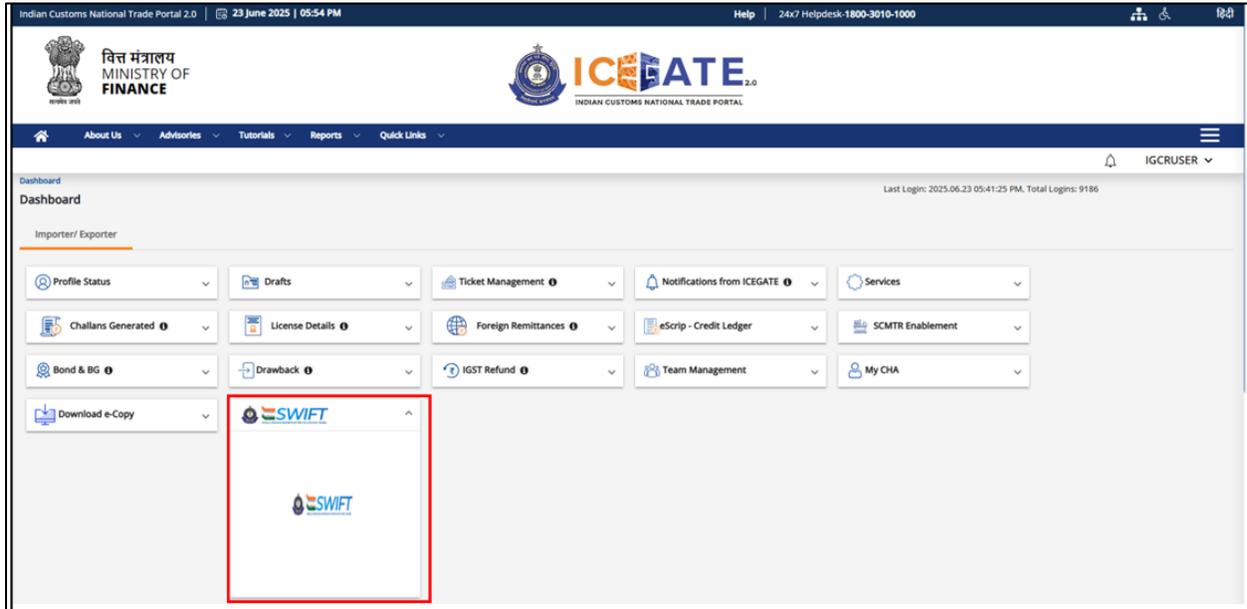
- **Step-1:** The trade users can access the ICEGATE dashboard by providing their ICEGATE ID and Password and clicking on the Login button. In such a case, the 'User Type' that needs to be selected shall be 'ICEGATE User'.



- **Step-2:** On successful login, the system will display the dashboard screen as follows:

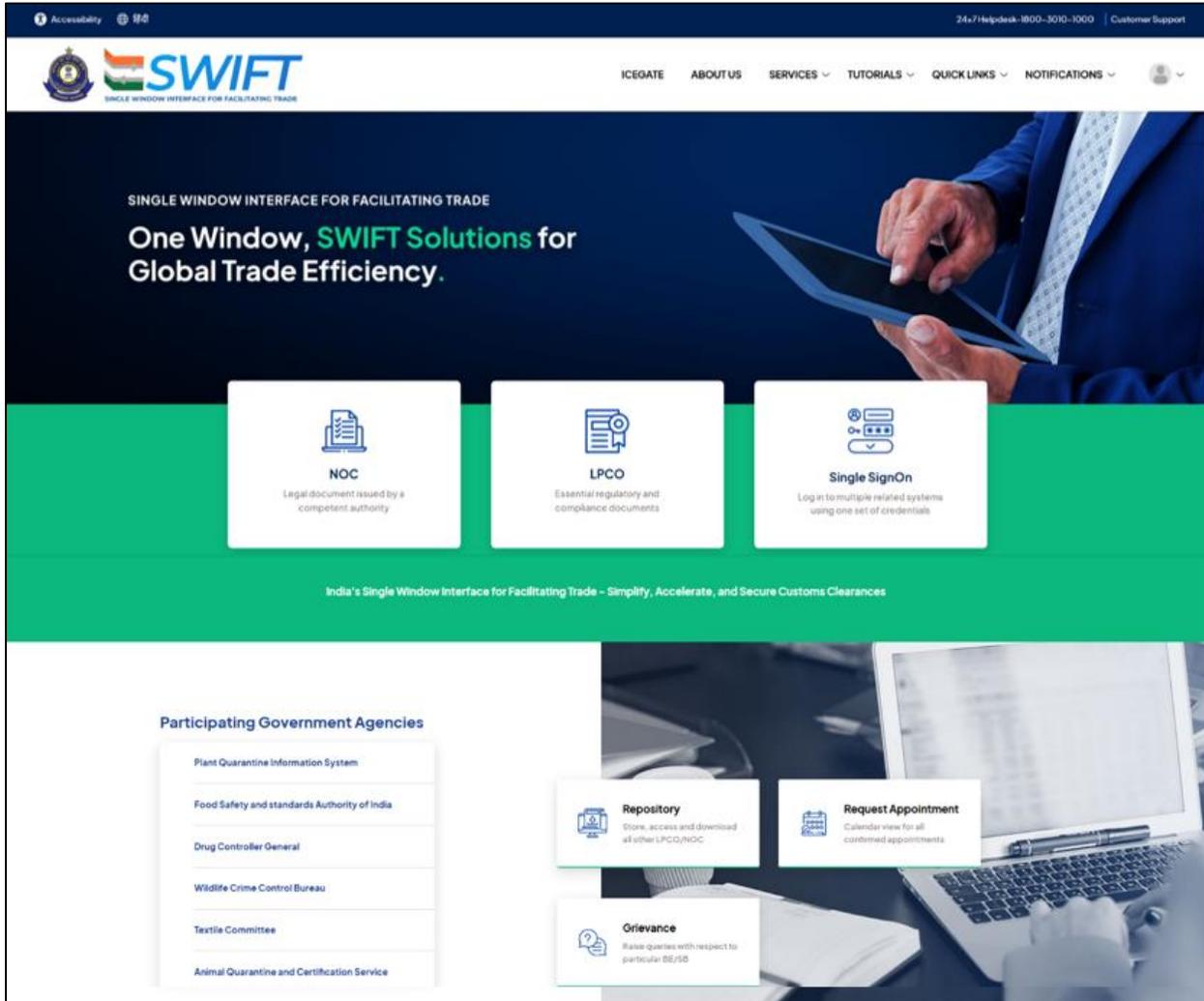


➤ **Step-3:** The user will then click the SWIFT widget:



## 6. Unified Dashboard - Trade User Screen

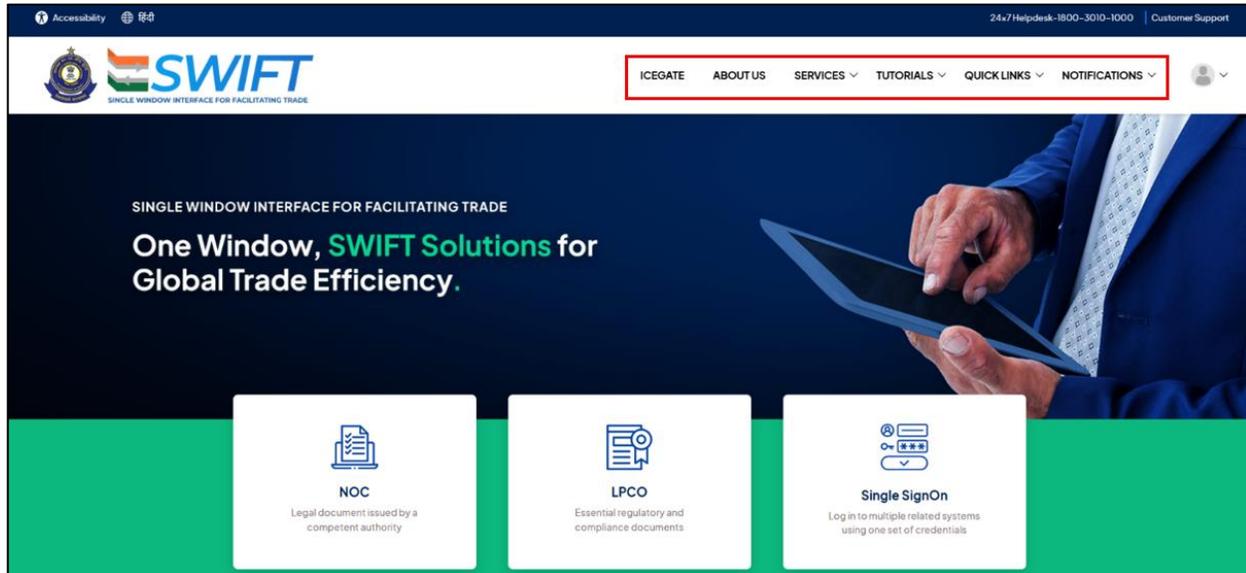
Upon clicking the '**SWIFT**' widget, the system displays the Unified dashboard screen below-



The user manual will discuss all the Unified Dashboard services in detail below.

## 6.1 Unified Dashboard – Menu

The dashboard has six items on the menu on the top of the page for the users as shown on the screen below:



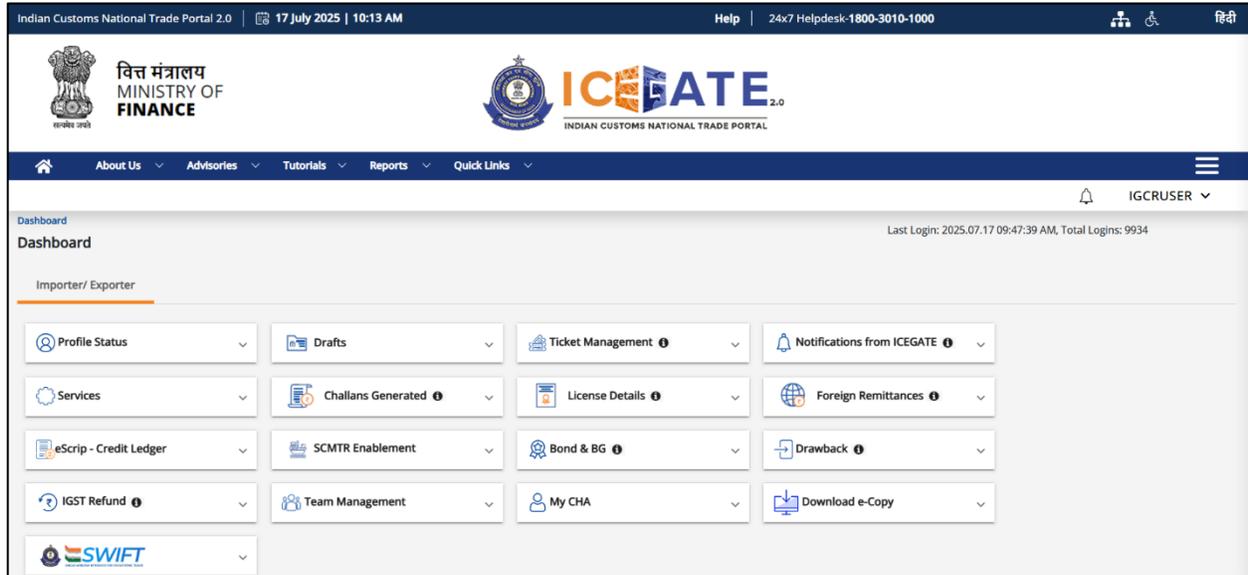
The six components of the menu bar at the top of the page are:

- I. ICEGATE
- II. About Us
- III. Services
- IV. Tutorials
- V. Quick Links
- VI. Notifications

These are explained below:

## 6.1.1 ICEGATE

On clicking ICEGATE, the user is re-directed to the ICEGATE dashboard.



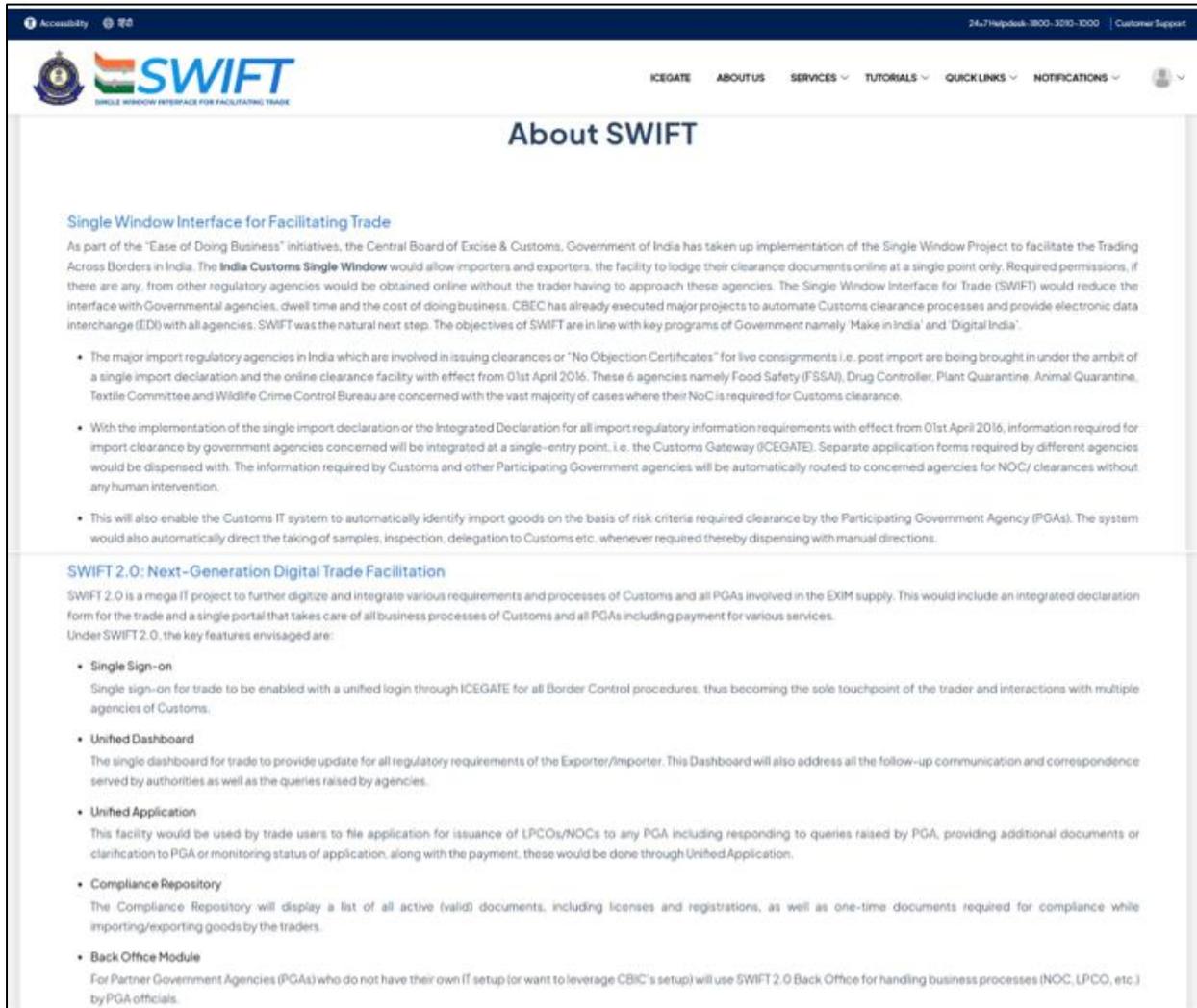
The screenshot displays the ICEGATE dashboard for an importer/exporter. The header includes the Ministry of Finance logo, the ICEGATE 2.0 logo, and navigation links. The main content area shows a grid of functional modules:

- Profile Status
- Drafts
- Ticket Management
- Notifications from ICEGATE
- Services
- Challans Generated
- License Details
- Foreign Remittances
- eScrip - Credit Ledger
- SCMTR Enablement
- Bond & BG
- Drawback
- IGST Refund
- Team Management
- My CHA
- Download e-Copy

At the bottom left, there is a SWIFT logo. The user is logged in as IGCRUSER.

## 6.1.2 About Us

This section gives all the relevant information about the project SWIFT like the purpose, services being offered to the users, etc. This section helps the users to understand the importance and relevance of the project SWIFT.



The screenshot shows the 'About SWIFT' page on the ICEGATE website. The page header includes the ICEGATE and SWIFT logos, along with navigation links for ABOUT US, SERVICES, TUTORIALS, QUICK LINKS, and NOTIFICATIONS. The main content is titled 'About SWIFT' and is divided into two sections: 'Single Window Interface for Facilitating Trade' and 'SWIFT 2.0: Next-Generation Digital Trade Facilitation'.

**Single Window Interface for Facilitating Trade**

As part of the "Ease of Doing Business" initiatives, the Central Board of Excise & Customs, Government of India has taken up implementation of the Single Window Project to facilitate the Trading Across Borders in India. The **India Customs Single Window** would allow importers and exporters, the facility to lodge their clearance documents online at a single point only. Required permissions, if there are any, from other regulatory agencies would be obtained online without the trader having to approach these agencies. The Single Window Interface for Trade (SWIFT) would reduce the interface with Governmental agencies, dwell time and the cost of doing business. CBEC has already executed major projects to automate Customs clearance processes and provide electronic data interchange (EDI) with all agencies. SWIFT was the natural next step. The objectives of SWIFT are in line with key programs of Government namely 'Make in India' and 'Digital India'.

- The major import regulatory agencies in India which are involved in issuing clearances or "No Objection Certificates" for live consignments i.e. post import are being brought in under the ambit of a single import declaration and the online clearance facility with effect from 01st April 2016. These 6 agencies namely Food Safety (FSSAI), Drug Controller, Plant Quarantine, Animal Quarantine, Textile Committee and Wildlife Crime Control Bureau are concerned with the vast majority of cases where their NoC is required for Customs clearance.
- With the implementation of the single import declaration or the Integrated Declaration for all import regulatory information requirements with effect from 01st April 2016, information required for import clearance by government agencies concerned will be integrated at a single-entry point. I.e. the Customs Gateway (ICEGATE). Separate application forms required by different agencies would be dispensed with. The information required by Customs and other Participating Government agencies will be automatically routed to concerned agencies for NOC/ clearances without any human intervention.
- This will also enable the Customs IT system to automatically identify import goods on the basis of risk criteria required clearance by the Participating Government Agency (PGAs). The system would also automatically direct the taking of samples, inspection, delegation to Customs etc. whenever required thereby dispensing with manual directions.

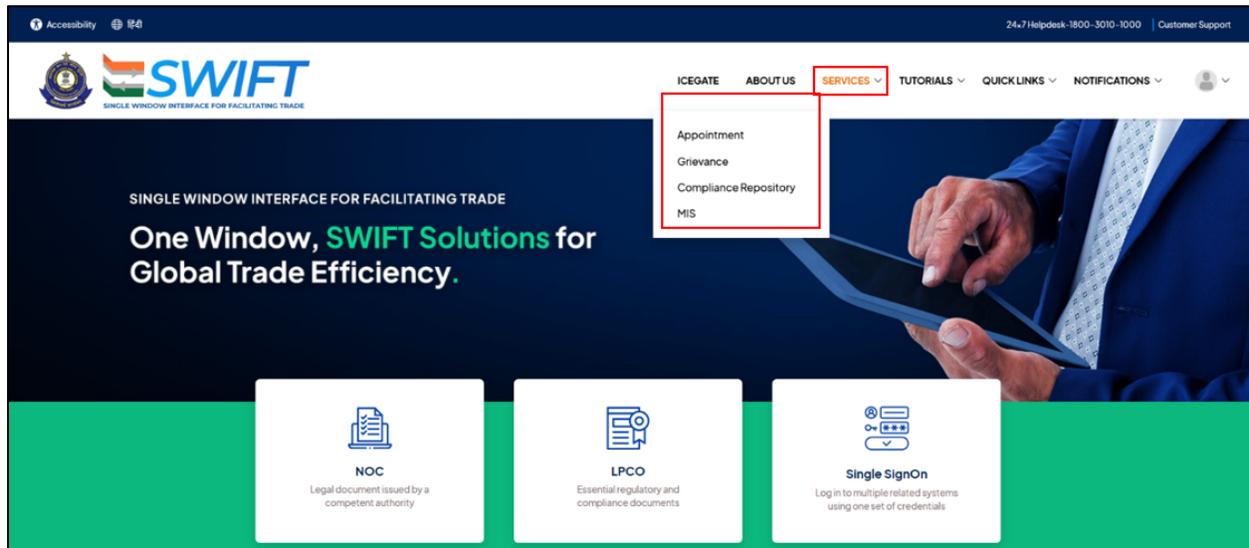
**SWIFT 2.0: Next-Generation Digital Trade Facilitation**

SWIFT 2.0 is a mega IT project to further digitize and integrate various requirements and processes of Customs and all PGAs involved in the EXIM supply. This would include an integrated declaration form for the trade and a single portal that takes care of all business processes of Customs and all PGAs including payment for various services. Under SWIFT 2.0, the key features envisaged are:

- **Single Sign-on**  
Single sign-on for trade to be enabled with a unified login through ICEGATE for all Border Control procedures, thus becoming the sole touchpoint of the trader and interactions with multiple agencies of Customs.
- **Unified Dashboard**  
The single dashboard for trade to provide update for all regulatory requirements of the Exporter/Importer. This Dashboard will also address all the follow-up communication and correspondence served by authorities as well as the queries raised by agencies.
- **Unified Application**  
This facility would be used by trade users to file application for issuance of LPCOs/NOCs to any PGA including responding to queries raised by PGA, providing additional documents or clarification to PGA or monitoring status of application, along with the payment, these would be done through Unified Application.
- **Compliance Repository**  
The Compliance Repository will display a list of all active (valid) documents, including licenses and registrations, as well as one-time documents required for compliance while importing/exporting goods by the traders.
- **Back Office Module**  
For Partner Government Agencies (PGAs) who do not have their own IT setup (or want to leverage CBIC's setup) will use SWIFT 2.0 Back Office for handling business processes (NOC, LPCO, etc.) by PGA officials.

## 6.1.3 Services

SWIFT provides four services for the users as shown below.

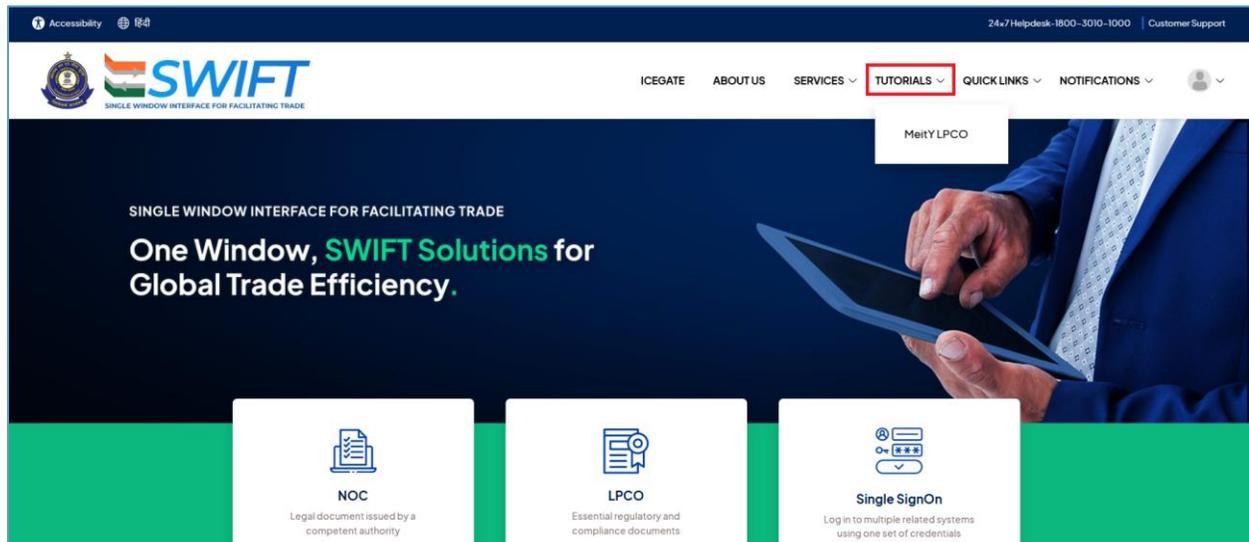


They are:

1. **Appointment:** As and when PGAs get integrated for this module, the users can raise a request for an appointment as per their requirements.
2. **Grievance:** As and when PGAs get integrated for this module, the users can raise a grievance as per their requirement with a specific PGA.
3. **Compliance Repository:** This repository stores all the NOCs or LPCOs issued to the users in the past, and these can be downloaded by the user as per their needs.
4. **MIS:** This section will contain reports pertaining to NOC/LPCOs.

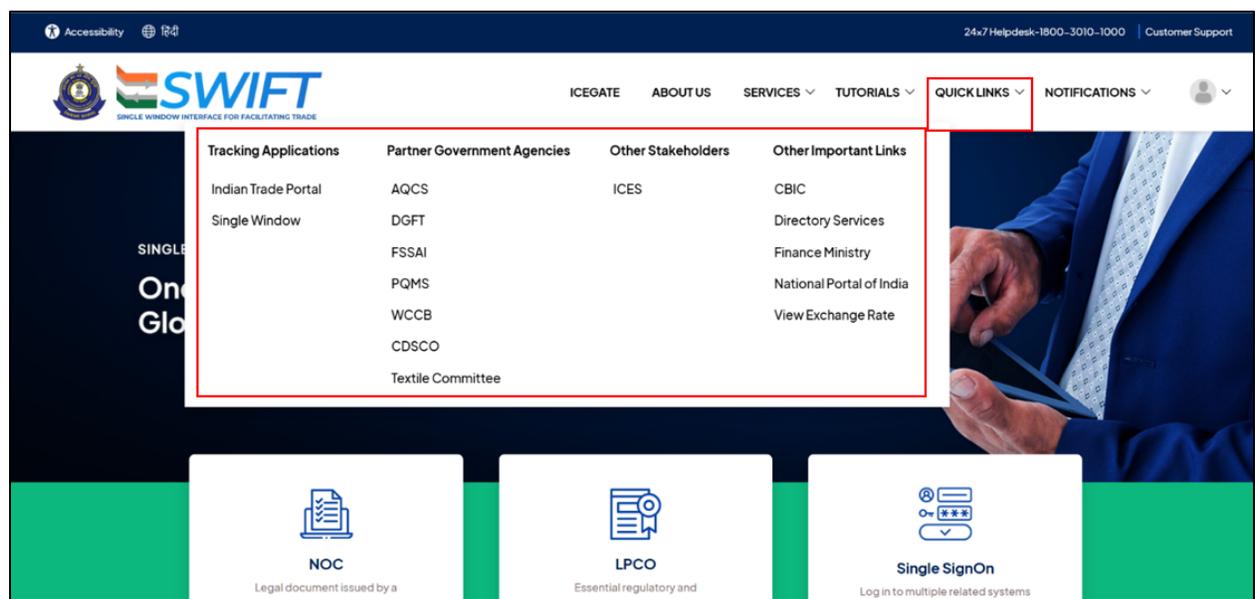
## 6.1.4 Tutorials

This section contains user manual/video tutorials for the users for quicker understanding of the SWIFT services.



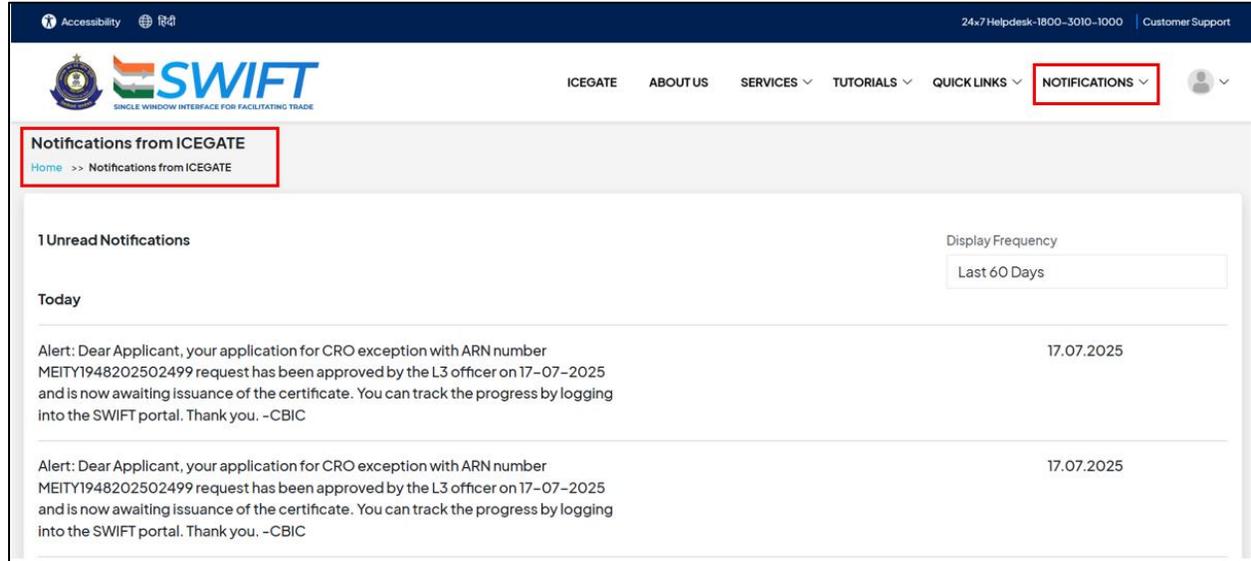
## 6.1.5 Quick Links

The Quick Links services provide shortcuts that allow SWIFT users to quickly navigate to important sections or websites to speed up their work. This section gives quick access to links pertaining to agencies/other information shown below.



## 6.1.6 Notifications

This section gives the user SWIFT related notification on the change in status of any pending work item identified as shown below.



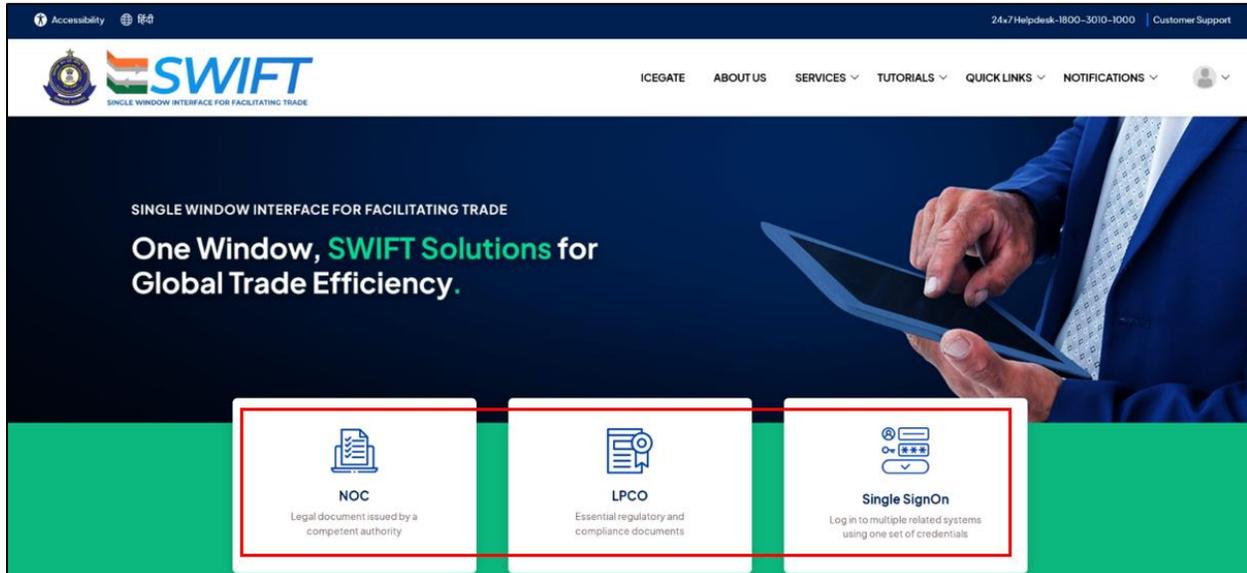
The screenshot shows the SWIFT user interface. At the top, there is a navigation bar with the ICEGATE logo on the left and the SWIFT logo on the right. The navigation menu includes: ICEGATE, ABOUT US, SERVICES, TUTORIALS, QUICK LINKS, and NOTIFICATIONS (highlighted with a red box). Below the navigation bar, there is a sub-header for "Notifications from ICEGATE" with a breadcrumb trail: Home >> Notifications from ICEGATE. The main content area displays "1 Unread Notifications" and a "Display Frequency" dropdown menu set to "Last 60 Days". Under the "Today" section, there are two notification entries, both dated 17.07.2025. Each entry is an alert regarding the approval of a CRO exception request for ARN number MEITY1948202502499.

Notification Text	Date
Alert: Dear Applicant, your application for CRO exception with ARN number MEITY1948202502499 request has been approved by the L3 officer on 17-07-2025 and is now awaiting issuance of the certificate. You can track the progress by logging into the SWIFT portal. Thank you. -CBIC	17.07.2025
Alert: Dear Applicant, your application for CRO exception with ARN number MEITY1948202502499 request has been approved by the L3 officer on 17-07-2025 and is now awaiting issuance of the certificate. You can track the progress by logging into the SWIFT portal. Thank you. -CBIC	17.07.2025

The user may get the notifications for various reasons like change in status of application, appointment/grievance status, and NOC/LPCO application notification etc.

## 7. Unified Dashboard Widgets

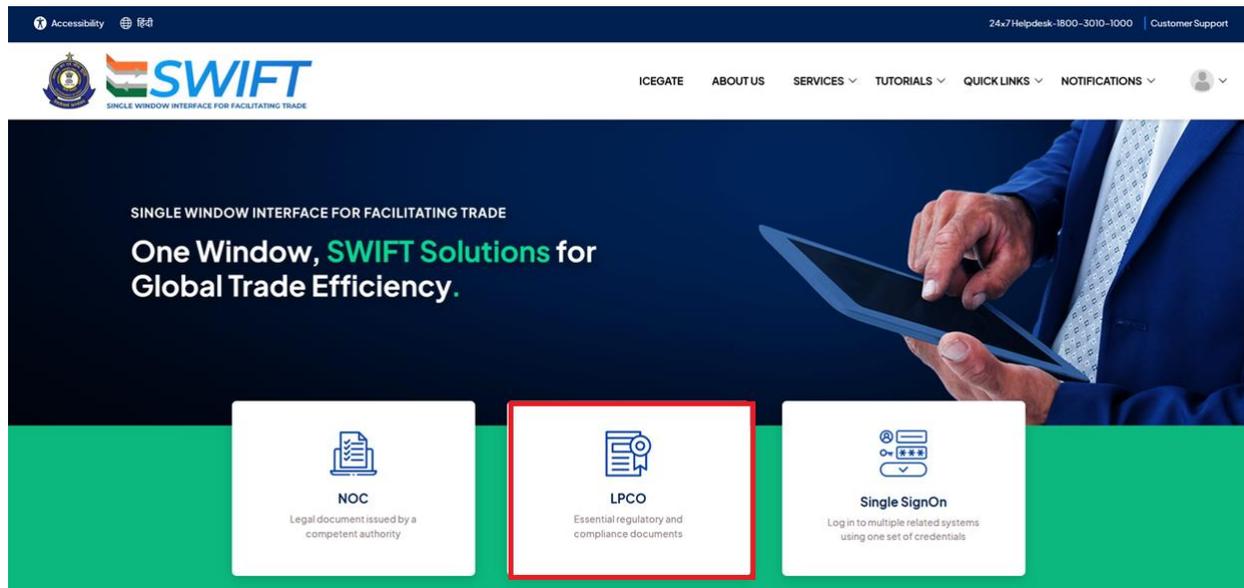
The SWIFT dashboard has three widgets shown below.



1. **NOC (No Objection Certificate)**: The user will be able to see all the BEs, for which NOC is pending, along with their status. The user can also take action to complete the NOC process.
2. **LPCO (License, Permits, Certificates, Other Authorization Documents)**: User will be able to apply for a new LPCO for any PGA by clicking on this and can also view the details and status for LPCOs of multiple agencies which have been applied for by the trade user.
3. **SSO (Single Sign On)**: The user will be able to access the services of the PGA portal by clicking on the PGA for redirection. A list of PGAs will be displayed to the user to select from. Once the user clicks on any PGA, he/she will be redirected to the post-login page of the PGA portal, in case the user is registered at the PGA portal. In case the user is not registered at the PGA portal, the user will land at the Registration page of the PGA portal on clicking the link.

## 8. LPCO Widget

Once the user clicks on the NOC widget, he will land on the screen shown below. they can select the PGA from the dropdown shown below to access PGA specific functionality. A reference flow for WCCB has been shown below.



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ICEGATE ABOUT US SERVICES TUTORIALS QUICKLINKS NOTIFICATIONS

SINGLE WINDOW INTERFACE FOR FACILITATING TRADE

One Window, **SWIFT Solutions** for Global Trade Efficiency.

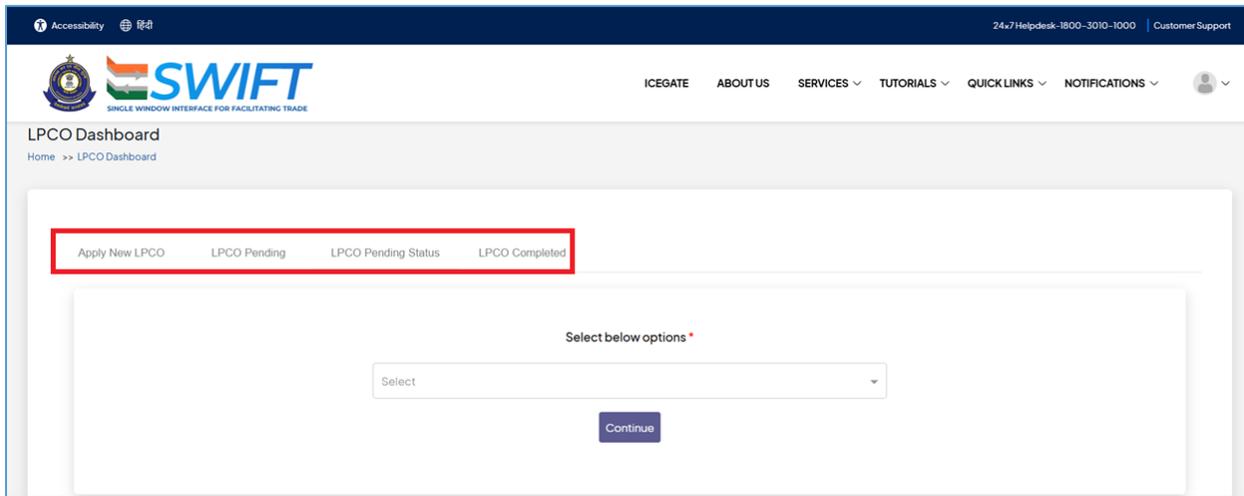
**NOC**  
Legal document issued by a competent authority

**LPCO**  
Essential regulatory and compliance documents

**Single SignOn**  
Log in to multiple related systems using one set of credentials

The LPCO Dashboard provides four navigation tabs:

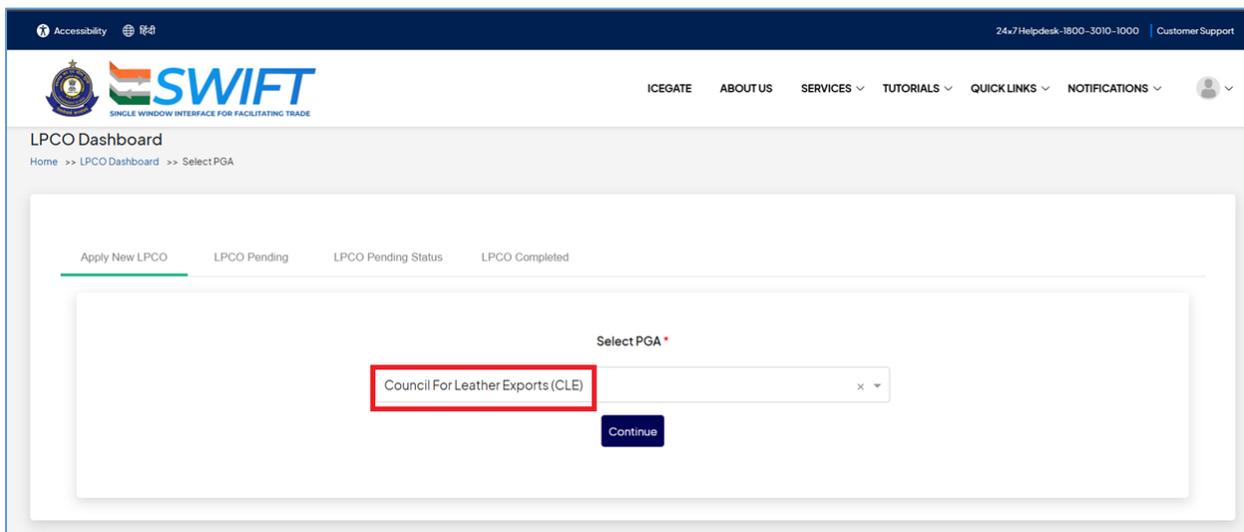
1. Apply New LPCO
2. LPCO Pending
3. LPCO Pending Status (This tab is applicable for those PGAs whose back-office are not managed via the ICEGATE SWIFT system)
4. LPCO Completed



The screenshot shows the LPCO Dashboard interface. At the top, there are navigation tabs: "Apply New LPCO", "LPCO Pending", "LPCO Pending Status", and "LPCO Completed". Below the tabs, there is a dropdown menu labeled "Select below options \*" with a "Select" placeholder and a "Continue" button.

## 8.1 Apply New LPCO

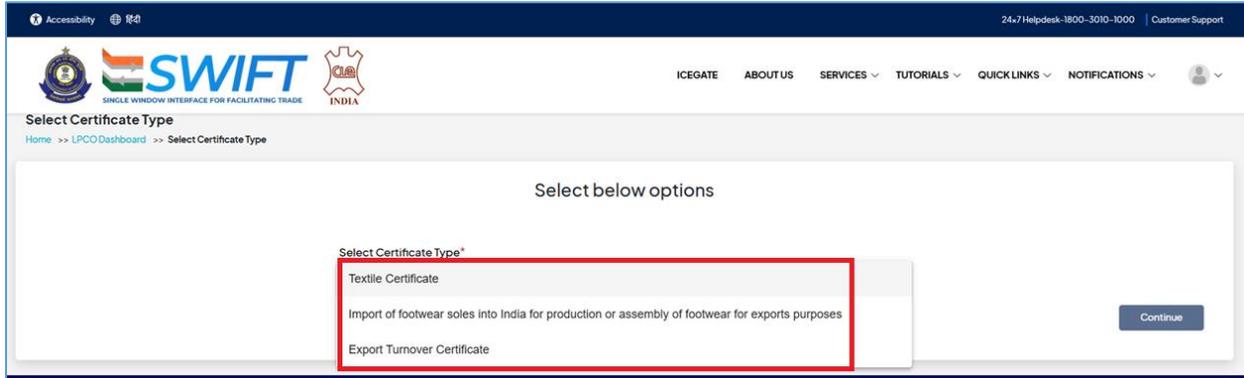
To apply for a new LPCO, select 'CLE' from the dropdown menu and then click the 'Continue' button.



The screenshot shows the LPCO Dashboard interface with the "Apply New LPCO" tab selected. Below the tabs, there is a dropdown menu labeled "Select PGA \*" with "Council For Leather Exports (CLE)" selected and a "Continue" button.

Select the required Certificate Type and 'Location' from the available options.

1. Textile Certificate
2. Import of footwear soles into India for the production or assembly of footwear for exports purposes
3. Export Turnover Certificate



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ICEGATE ABOUT US SERVICES TUTORIALS QUICK LINKS NOTIFICATIONS

### Select Certificate Type

Home >> LPCO Dashboard >> Select Certificate Type

Select below options

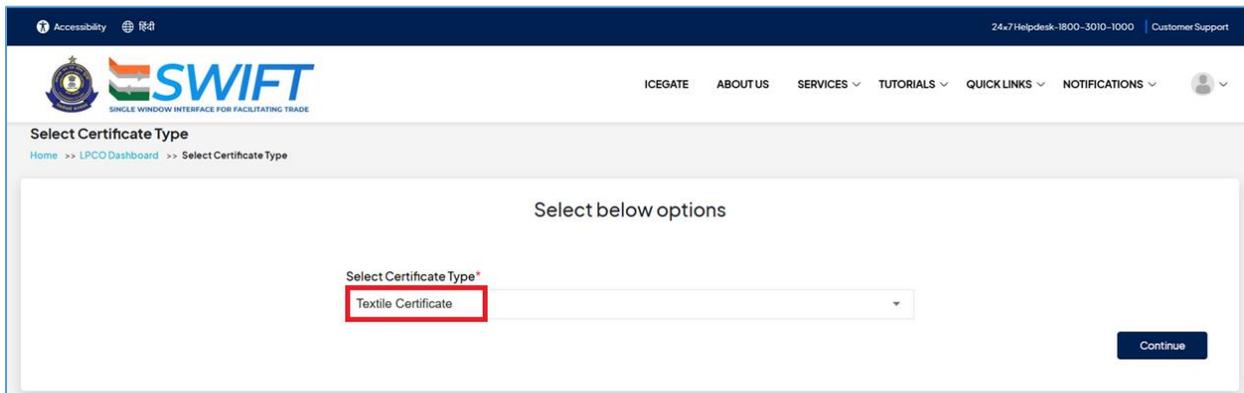
Select Certificate Type\*

- Textile Certificate
- Import of footwear soles into India for production or assembly of footwear for exports purposes
- Export Turnover Certificate

Continue

## 8.1.1 Apply for Textile Certificate

On the 'Select Certificate Type' screen, choose the *Textile Certificate* from the dropdown list and click 'Continue' to proceed



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ICEGATE ABOUT US SERVICES TUTORIALS QUICK LINKS NOTIFICATIONS

### Select Certificate Type

Home >> LPCO Dashboard >> Select Certificate Type

Select below options

Select Certificate Type\*

Textile Certificate

Continue

To apply for the Textile Certificate on the SWIFT portal, the user must:

- Enter the company name,
- Select CLE RCMC number from the dropdown,
- Select the financial year for which the certificate is needed,
- Enter Bill of Entry number and date
- Enter the 8-digit HS code

- Upload Bill of Entry Copy
- From the 'Export Product' dropdown list, select the specific export product (such as Leather Goods, Leather Garments, Footwear, Shoe Upper, Saddlery and Harness Items) That corresponds to the items mentioned in affidavit.
- Tick to all required declarations including the affidavit submission statement
- provide the authorized signatory's name, designation, and mobile number, and then either save the form as a draft or proceed to preview it.
- Details of the CLE RCMC validity date, IEC Number, and Items Imported will be auto populated by the system.

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[ABOUT US](#)
[SERVICES](#)
[TUTORIALS](#)
[QUICK LINKS](#)
[NOTIFICATIONS](#)

### Textile Certificate

Home >> LPCO Dashboard >> Select Certificate Type >> Textile Certificate

Textile Certificate

<b>Name of the company*</b>	<b>CLE RCMC Number*</b>
<input type="text" value="Name of the company"/>	<input type="text" value="RCMC/EEPCINDIA/06529/2025-2026"/>
<b>CLE RCMC validity date*</b>	<b>IEC Number*</b>
<input type="text" value="01/01/2027"/>	<input type="text" value="0596063211"/>
<b>Certificate sought for financial year*</b>	<b>Bill of Entry Number*</b>
<input type="text" value="2025-26 or 2025-2029"/>	<input type="text" value="Enter Bill of Entry Number"/>

**Bill of Entry Date\***

**HS Code ( 8 digit) of textile item imported\***

**Attach Bill of Entry \***

**Items Imported\***

**Export Product (Please tick only those export products which are mentioned in your affidavit. Affidavit is to be given at the time of first application in a financial year)**

**Attach Copy of Affidavit \***



Note : Affidavit has to be submitted in prescribed format in Rs. 100 stamp paper duly notarized, at the beginning of each financial year i.e. at the first application for issue of Textile Certificate for each financial year.

**Declarations \***

We are registered with the Council for Leather Exports as manufacturer-exporters in terms of Foreign Trade Policy Provisions.  
 We are importing textile and textile articles falling under Chapter 50 to 63 of the ITC (HS) Classifications of Export & Import Items, which are meant for use in manufacturing of aforementioned export product(s) for export vide aforementioned Bill of Entry.  
 The items mentioned in the enclosed Bill of Entry are imported only for using in the manufacture of above export product(s), and the same will not be sold / transferred to units in Domestic Tariff Area.  
 As such, we request you to issue certificate to facilitate customs clearance of the import consignments specified in the enclosed Bill of Entry, as per provisions of DGFT Policy Circular No. 5 dated 29.5.2003.  
 We understand that this Textile Certificate does not provide any Customs Duty exemption but is only for Customs clearance.

We also hereby undertake that we are submitting the original Affidavit sworn before Notary Public to the effect that the import consignment is meant for export production, at the time of our first application for Textile Certificate this financial year.

OR

We also hereby undertake that we have submitted the original Affidavit sworn before Notary Public to the effect that the import consignment is meant for export production, at the time of our first application for Textile Certificate this financial year.

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ICEGATE ABOUT US SERVICES TUTORIALS QUICK LINKS NOTIFICATIONS 

We hereby confirm and declare that the statement made above is true and correct to the best of our knowledge. We understand and agree that in the event of above statement being found to be incorrect or false, we will be liable for any penal action that may be taken by Council for Leather Exports or Government of India under the relevant rules.  
 We understand fully that any violation of the conditions of the DGFT / Council's circular referred above shall be construed as malpractice, and will render us liable to penal and / or any action under relevant Rules / Acts as may be applicable, and that such action may be restored to against us without any opportunity or show cause notice to us and we hereby indemnify Council for Leather Exports from any such action on account of misuse / violation of condition as aforesaid.

**Name\*** **Designation\*** **Mobile Number\***

Enter Name  Enter Designation  Enter Mobile Number

**Save As Draft** **Preview**

## 8.1.2 Certificate for Importing Footwear Soles

On the 'Select Certificate Type' screen, choose the 'Import of Footwear Sole into India' Certificate from the dropdown list and click 'Continue' to proceed

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ICEGATE ABOUT US SERVICES TUTORIALS QUICK LINKS NOTIFICATIONS 

**Select Certificate Type**

[Home](#) >> [LPCO Dashboard](#) >> [Select Certificate Type](#)

Select below options

Select Certificate Type\*

Import of footwear soles into India for production or assembly of footwear for exports purposes

**Continue**

To apply for the Import of Footwear Sole into India Certificate on the SWIFT portal, the user must:

- Enter Name of the company,
- Select CLE RCMC Number from the dropdown menu
- CLE RCMC Date of Issue (Auto Populated)
- CLE RCMC validity date (Auto Populated)
- IEC Number (Auto Populated)
- Select Certificate Sought for Financial Year from the dropdown menu
- Enter Udyam Registration Certificate Number
- Select Udyam Registration Certificate Date
- Enter Bill of Entry for home consumption Number
- Enter Bill of Entry for home consumption Date
- Enter Invoice Number
- Select Invoice Date
- Select Items Imported from the dropdown menu (Moulded Rubber Outsoles, Microcellular Rubber Soles, Moulded PVC Outsoles, or PU Outsoles)
- Enter 1% CIF value of Soles Imported
- Calculated CIF value with 18 % GST (Auto Populated)
- Attach Bill of Entry
- Attach Udyam Registration Certificate
- Attach Invoice
- Tick the checkboxes for the required declarations
- provide the authorized signatory's name, designation, mobile number, and Email ID, then either save the form as a draft or proceed to preview it.

### Import of footwear soles into India for production or assembly of footwear for exports purposes

<b>Name of the company*</b>	<b>CLERCMC Number*</b>
<input type="text" value="Name of the company"/>	<input type="text" value="RCMC/EEPCINDIA/06529/2025-2026"/>
<b>CLERCMC Date of Issue*</b>	<b>CLERCMC validity date*</b>
<input type="text" value="01/01/2025"/>	<input type="text" value="01/01/2027"/>
<b>IEC Number*</b>	<b>Certificate sought for financial year*</b>
<input type="text" value="0596063211"/>	<input type="text" value="2025-26 or 2025-2029"/>
<b>Udyam Registration Certificate Number*</b>	<b>Udyam Registration Certificate Date*</b>
<input type="text" value="Enter Udyam registration certificate number"/>	<input type="text" value="DD/MM/YYYY"/>

<b>Bill of Entry for home consumption Number*</b>	<b>Bill of Entry for home consumption Date*</b>
<input type="text" value="Enter Bill of Entry number"/>	<input type="text" value="DD/MM/YYYY"/>
<b>Invoice Number*</b>	<b>Invoice Date*</b>
<input type="text" value="Enter invoice number"/>	<input type="text" value="DD/MM/YYYY"/>
<b>Items Imported*</b>	<b>1% CIF value of Soles Imported*</b>
<input type="text" value="Select"/>	<input type="text" value="Enter CIF Value"/>
<b>Calculated CIF value with 18 % GST*</b>	
<input type="text" value="Calculated CIF Value"/>	

<b>Items Imported*</b>	<b>1% CIF value of Soles Imported*</b>
<input type="text" value="Select"/> <ul style="list-style-type: none"> <li>Moulded Rubber Outso...</li> <li>Microcellular Rubber Sh...</li> <li>Moulded PVC Outsoles</li> <li>PU Outsoles</li> </ul>	<input type="text" value="Enter CIF Value"/>

<b>Items Imported*</b>	<b>1% CIF value of Soles Imported*</b>
<input type="text" value="x Moulded Rubber Outsoles x Microcellular Rubber Sheets for Outsoles x Moulded PVC Outsoles x PU Outsoles"/>	<input type="text" value="Enter CIF Value"/>
<b>HSN for Moulded Rubber Outsoles*</b>	
<input type="text" value="Enter HSN"/>	
<b>HSN for Microcellular Rubber Sheets for Outsoles*</b>	
<input type="text" value="Enter HSN"/>	
<b>HSN for Moulded PVC Outsoles*</b>	
<input type="text" value="Enter HSN"/>	
<b>HSN for PU Outsoles*</b>	
<input type="text" value="Enter HSN"/>	
<b>Calculated CIF value with 18 % GST*</b>	
<input type="text" value="Calculated CIF Value"/>	

**Attach Bill of Entry \*** ⓘ

[Attach](#)

**Attach Udyam Registration Certificate \*** ⓘ

[Attach](#)

**Attach Invoice \*** ⓘ

[Attach](#)

**Declarations \***

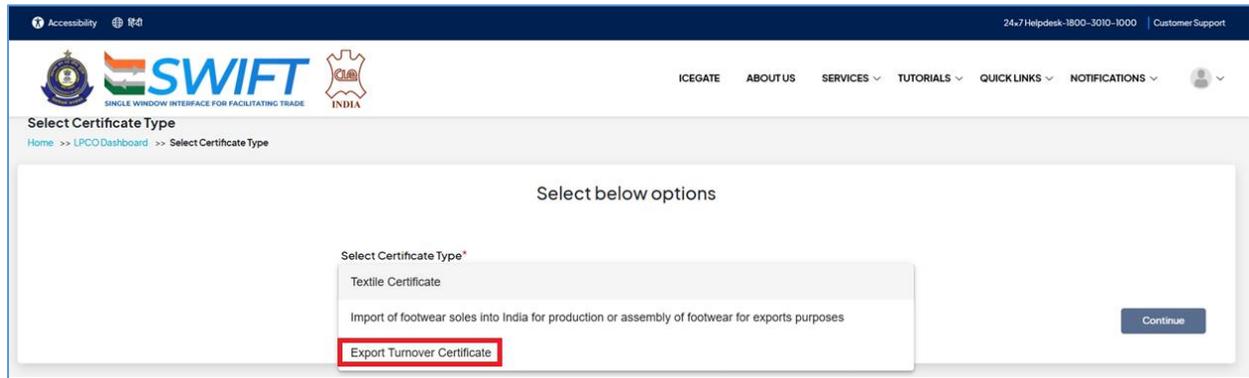
Vide Gazette Notification No. S. O. 1422(E) dated 15.03.2024 issued by Department for Promotion of Industry & Internal Trade, Government of India, the import of above-mentioned items (footwear soles /Rubber Sheets for outsoles) meant for production or assembly of footwear for export purposes is permitted for import clearance at the Indian Customs, subject to the importer furnishing self-declaration, along with certification by Council for Leather Exports (CLE).

Our company is importing the aforementioned items (footwear soles /Rubber Sheets for outsoles) as per above particulars and accordingly, we are furnishing this self-declaration:  
 The aforementioned items (footwear soles /Rubber Sheets for outsoles) being imported, as per above references, are meant for production or assembly of footwear for exports and not for sale in the domestic market of India. The imported items shall not be put to any other use or sold in the domestic market except in the manufacture of footwear for the purpose of exports, and the company will maintain its internal records for any future verification or audit by concerned authorities

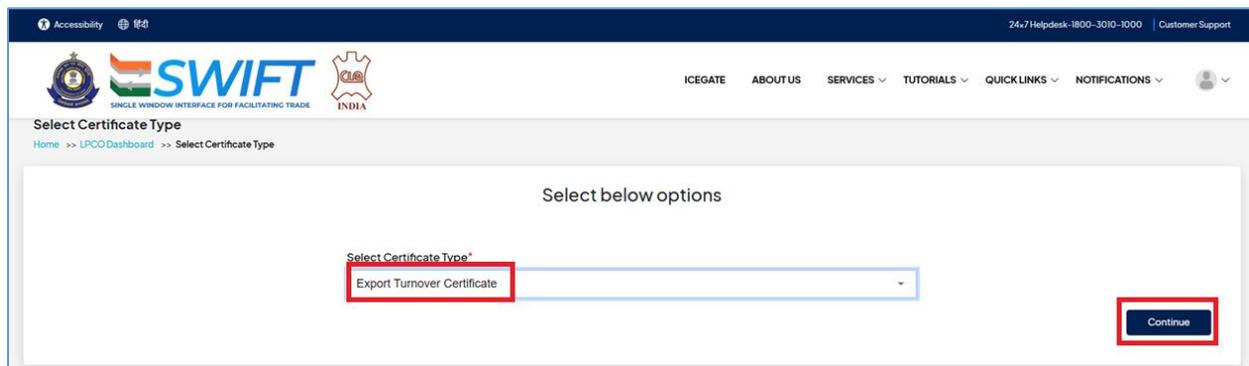
<b>Name*</b>	<b>Designation*</b>	<b>Mobile Number*</b>
<input type="text" value="Enter Name"/>	<input type="text" value="Enter Designation"/>	<input type="text" value="Enter Mobile Number"/>
<b>Email Id*</b>		
<input type="text" value="Enter Email"/>		

### 8.1.3 CLE - Export Turnover Certificate

On the 'Select Certificate Type' screen, choose the 'Export Turnover Certificate' from the dropdown list and click 'Continue' to proceed.



The screenshot shows the 'Select Certificate Type' screen. At the top, there are navigation links for Accessibility, 24x7 Helpdesk-1800-3010-1000, and Customer Support. The main header includes the ICEGATE logo and navigation tabs: ICEGATE, ABOUT US, SERVICES, TUTORIALS, QUICK LINKS, and NOTIFICATIONS. The page title is 'Select Certificate Type' with a breadcrumb trail: Home >> LPCO Dashboard >> Select Certificate Type. The main content area says 'Select below options' and contains a dropdown menu labeled 'Select Certificate Type\*'. The dropdown is open, showing three options: 'Textile Certificate', 'Import of footwear soles into India for production or assembly of footwear for exports purposes', and 'Export Turnover Certificate'. The 'Export Turnover Certificate' option is highlighted with a red box. A 'Continue' button is visible to the right of the dropdown.



This screenshot is similar to the previous one, but the 'Export Turnover Certificate' option is now selected in the dropdown menu, which is also highlighted with a red box. The 'Continue' button at the bottom right is also highlighted with a red box, indicating the next step in the process.

- **Step 1: Enter Manufacturer / Exporter Details**
  1. Name of Manufacturer Exporter – Enter the full registered name.
  2. IEC Number – This field is auto-filled
  3. PAN Number – Auto-fetched PAN
  4. GSTIN Number – Select from available GSTINs.
  5. Registered Address of Manufacturer Exporter – Enter the official registered address.
  6. Factory Address of Exporter – Provide the factory location address.
- **Step 2: Provide RCMC & CA Details**
  1. RCMC Number – Select the RCMC from the dropdown.
  2. RCMC Validity Date – This field is auto-displayed.
  3. Name of Contact Person – Enter the name of the authorized contact.
  4. Name of CA – Enter the Chartered Accountant's name.
  5. UDIN of CA – Provide the valid UDIN issued for this certificate.
  6. Certificate Sought for (Financial Year) – Select the FY for which certificate is needed.
  7. Certificate Sought for (Policy) – Select applicable policy, if required.
- **Step 3: Enter Export & Tax Values (Year-wise)**
  - A. Realized Value of Export Proceeds & FOB
    1. Select currency INR or USD.
    2. For each year (e.g., 2024-25, 2023-24, 2022-23), enter:
      - Realized value of export proceeds (Actual realized value).
  - B. Tax Values per Year
    1. For each corresponding year, enter CGST, IGST, SGST values in INR/USD.
- **Step 4: Enter Place & Date**
  1. Date – Select the date of submission using the calendar.
  2. Place – Enter the place from where you are submitting.
- **Step 5: Upload Supporting Documents**
  1. Other Document – Choose if any additional document is to be attached.

2. CA Certificate (on CA's Letterhead) – Upload the signed & stamped CA certificate.
3. Copy of Advance Authorization / DFIA / EPCG License – Upload if applicable, clearly mentioning the item to be imported.

▪ **Step 6: Final Declaration**

1. Tick the Declaration Checkbox to confirm that the information is true and accurate.

Accessibility
24x7 Helpdesk-1800-3010-1000
Customer Support





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[ABOUT US](#)
[SERVICES](#)
[TUTORIALS](#)
[QUICK LINKS](#)
[NOTIFICATIONS](#)

**Export Turnover Certificate**

[Home](#) >> [LPCO Dashboard](#) >> [Select Certificate Type](#) >> [Export Turnover Certificate](#)

### Export Turnover Certificate

**Name of Manufacturer exporter\***

**IEC Number\***

**PAN Number\***

**OSTIN Number\***

**Registered Address of Manufacturer exporter\***

**Factory Address of Exporter**

**RCMC Number\***

**RCMC validity date**

**Name of Contact person**

**Name of CA**

**UDIN of CA**

**Certificate Sought for Financial Year**

**Certificate sought for (Scheme)**

**Certificate sought for (policy)**

**Realized value of export proceeds and FOB as per CA Year \***

INR  USD

Year	Realized value of export proceeds
2024-2025	<input type="text" value="Enter Realized value"/>
2023-2024	<input type="text" value="Enter Realized value"/>
2022-2023	<input type="text" value="Enter Realized value"/>

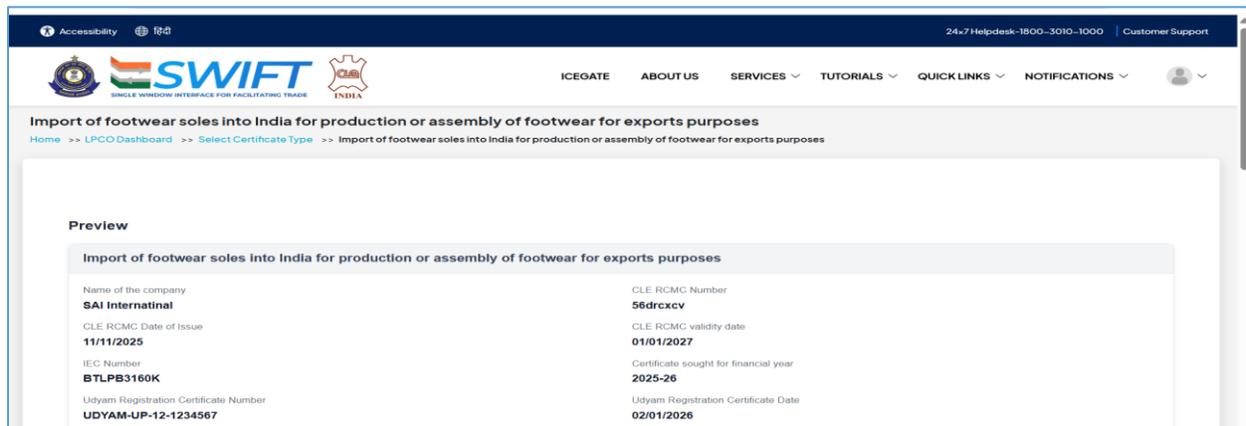
**CGST, IGST, SGST per year**

Year	Value of CGST, IGST, SGST (In INR)
2024-2025	<input type="text" value="Enter CGST, IGST, SGST Y-1"/>
2023-2024	<input type="text" value="Enter CGST, IGST, SGST Y-2"/>
2022-2023	<input type="text" value="Enter CGST, IGST, SGST Y-3"/>

<b>Date*</b>	<b>Place*</b>
DDMM/YYYY	Enter Place
<b>Other Document</b>	
Select	
<b>CA Certificate (on CA's letter head) *</b>	<b>Copy of advance authorization/DFIA and EPCG license issued by DGFT clearly mention item to be imported *</b>
<input type="button" value="Download"/> <input type="button" value="Attach"/> <input type="button" value="Upload"/>	<input type="button" value="Attach"/> <input type="button" value="Upload"/>
<b>Declarations *</b>	
<input type="checkbox"/> I hereby declare that all information provided in this form is true, complete, and accurate to the best of my knowledge	
<input type="button" value="Save As Draft"/> <input type="button" value="Preview"/>	

## 8.1.4 From Submission

After verifying all company details, import information, uploaded documents, and declarations in the preview section, the user formally confirms the accuracy of the provided data and proceeds to submit the application.



The screenshot shows the 'Preview' section of the application. The title is 'Import of footwear soles into India for production or assembly of footwear for exports purposes'. The breadcrumb trail is: Home >> LPCO Dashboard >> Select Certificate Type >> Import of footwear soles into India for production or assembly of footwear for exports purposes.

Preview	
Import of footwear soles into India for production or assembly of footwear for exports purposes	
Name of the company	CLE RCMC Number
<b>SAI International</b>	<b>56drcxcv</b>
CLE RCMC Date of Issue	CLE RCMC validity date
<b>11/11/2025</b>	<b>01/01/2027</b>
IEC Number	Certificate sought for financial year
<b>BTLPB3160K</b>	<b>2025-26</b>
Udyam Registration Certificate Number	Udyam Registration Certificate Date
<b>UDYAM-UP-12-1234567</b>	<b>02/01/2026</b>

Click the Edit button if you need to go back and correct or update any information before submitting the application.

Accessibility | 24x7 Helpdesk-1800-3010-1000 | Customer Support

ICEGATE ABOUT US SERVICES TUTORIALS QUICK LINKS NOTIFICATIONS

### Outsoles

Calculated CIF value with 18 % GST  
**7080.00**

Attach Udyam Registration Certificate  
[test.pdf](#)

Attach Bill of Entry  
[test.pdf](#)

Attach Invoice  
[test.pdf](#)

Vide Gazette Notification No S.O. 1422(E) dated 15.03.2024 issued by Department for Promotion of Industry & Internal Trade, Government of India, the import of above-mentioned items (footwear soles /Rubber Sheets for outsoles) meant for production or assembly of footwear for export purposes is permitted for import clearance at the Indian Customs, subject to the importer furnishing self-declaration, along with certification by Council for Leather Exports (CLE).

Name	Designation	Mobile Number
<b>Rohan</b>	<b>SE</b>	<b>9011566984</b>
Email Id		
<b>rohan@gmail.com</b>		

[Edit](#) [Submit](#)

Click on the 'Submit button to submit the application

Accessibility | 24x7 Helpdesk-1800-3010-1000 | Customer Support

ICEGATE ABOUT US SERVICES TUTORIALS QUICK LINKS NOTIFICATIONS

### Outsoles

Calculated CIF value with 18 % GST  
**7080.00**

Attach Udyam Registration Certificate  
[test.pdf](#)

Attach Bill of Entry  
[test.pdf](#)

Attach Invoice  
[test.pdf](#)

Vide Gazette Notification No S.O. 1422(E) dated 15.03.2024 issued by Department for Promotion of Industry & Internal Trade, Government of India, the import of above-mentioned items (footwear soles /Rubber Sheets for outsoles) meant for production or assembly of footwear for export purposes is permitted for import clearance at the Indian Customs, subject to the importer furnishing self-declaration, along with certification by Council for Leather Exports (CLE).

Name	Designation	Mobile Number
<b>Rohan</b>	<b>SE</b>	<b>9011566984</b>
Email Id		
<b>rohan@gmail.com</b>		

[Edit](#) [Submit](#)

Click on the "Generate OTP" button corresponding to your registered mobile number or email ID to receive the authentication OTP

Accessibility 24x7 Helpdesk-1800-3010-1000 Customer Support

ICEGATE ABOUT US SERVICES TUTORIALS QUICK LINKS NOTIFICATIONS

### OTP Authentication

Mobile \*

Email ID \*

Enter the OTP received on your registered mobile number in the designated boxes and click the “Verify” button to complete the authentication process.

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ICEGATE ABOUT US SERVICES TUTORIALS QUICK LINKS

✓ We have sent OTP to your registered mobile. 2 attempts are remaining

### OTP Authentication

Mobile \*

Email ID \*

OTP        [Resend OTP](#)

OTP expires in 598 seconds

Upon submitting the application, the system will generate a reference ID and display the confirmation message, “CLE is Submitted. Your Reference ID is CLE\*\*\*\*\*”

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ICEGATE ABOUT US SERVICES TUTORIALS QUICK LINKS

✓ CLE is Submitted Your reference ID is CLE1113202610544

### LPCO Dashboard

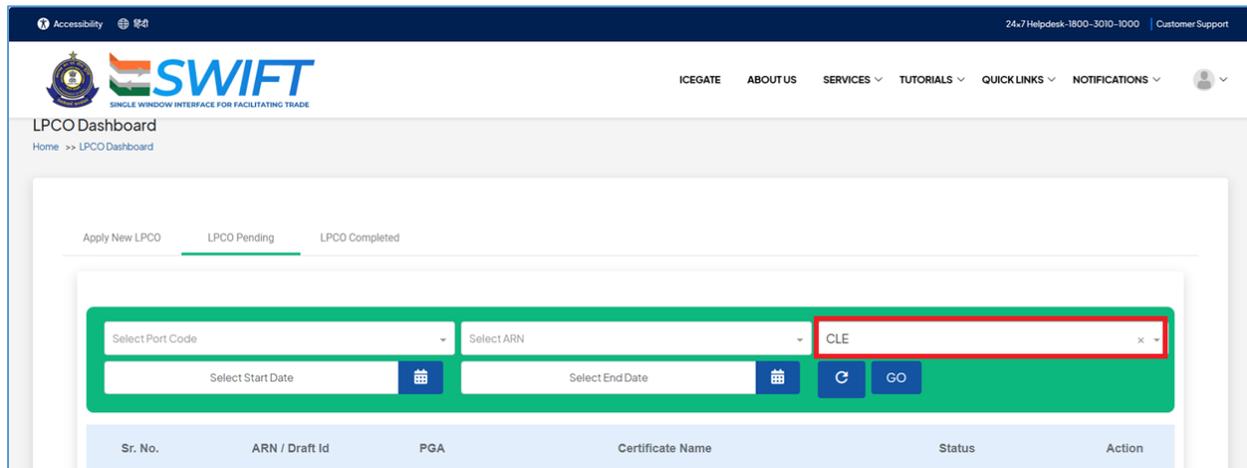
Home >> LPCO Dashboard

Apply New LPCO LPCO Pending LPCO Completed

Select PGA \*

## 8.2 LPCO Pending

After submission, the application appears under the “LPCO Pending” tab, where its status is displayed as “Payment Pending.”



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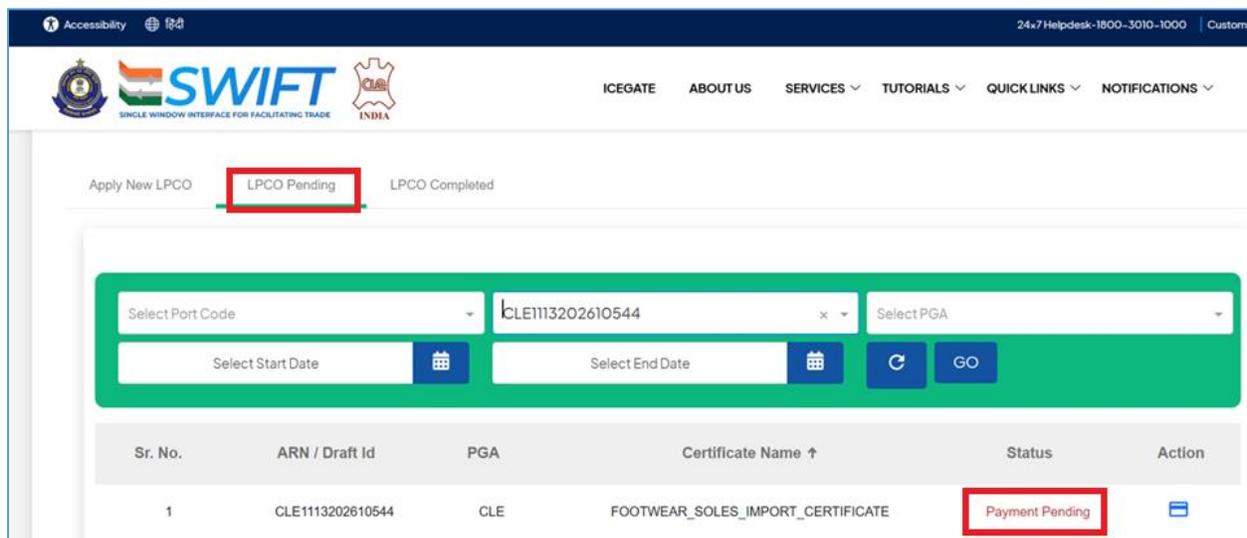
ICEGATE ABOUT US SERVICES TUTORIALS QUICK LINKS NOTIFICATIONS

LPCO Dashboard  
Home >> LPCO Dashboard

Apply New LPCO **LPCO Pending** LPCO Completed

Select Port Code Select ARN **CLE** Select Start Date Select End Date GO

Sr. No.	ARN / Draft Id	PGA	Certificate Name	Status	Action



Accessibility 24x7 Helpdesk-1800-3010-1000 Customer Support

ICEGATE ABOUT US SERVICES TUTORIALS QUICK LINKS NOTIFICATIONS

LPCO Dashboard  
Home >> LPCO Dashboard

Apply New LPCO **LPCO Pending** LPCO Completed

Select Port Code **CLE1113202610544** Select PGA Select Start Date Select End Date GO

Sr. No.	ARN / Draft Id	PGA	Certificate Name ↑	Status	Action
1	CLE1113202610544	CLE	FOOTWEAR_SOLES_IMPORT_CERTIFICATE	<b>Payment Pending</b>	

To proceed with the pending payment, click the payment icon displayed under the “Action” column in the LPCO Pending section.

Accessibility 🌐 🇮🇳 24x7 Helpdesk-1800-3010-1000 Custom




ICEGATE ABOUT US SERVICES TUTORIALS QUICK LINKS NOTIFICATIONS

Apply New LPCO    **LPCO Pending**    LPCO Completed

Select Port Code CLE1113202610544 Select PGA  
Select Start Date Select End Date GO

Sr. No.	ARN / Draft Id	PGA	Certificate Name ↑	Status	Action
1	CLE1113202610544	CLE	FOOTWEAR_SOLES_IMPORT_CERTIFICATE	Payment Pending	

From the options provided, select either “View Account Details” to check the payment information or “Upload Payment Receipt” to submit the proof of payment.

Accessibility 🌐 🇮🇳 24x7 Helpdesk-1800-3010-1000 Customer Support




ICEGATE ABOUT US SERVICES TUTORIALS QUICK LINKS NOTIFICATIONS

Home >> LPCODashboard >> Import of footwear soles into India for production or assembly of footwear for exports purposes

### Import of footwear soles into India for production or assembly of footwear for exports purposes

Select below options\*

- View Account Details
- Upload Payment Receipt

Accessibility 🌐 🇮🇳 24x7 Helpdesk-1800-3010-1000 Customer Support




ICEGATE ABOUT US SERVICES TUTORIALS QUICK LINKS NOTIFICATIONS

Home >> LPCODashboard >> Textile Certificate

### Textile Certificate

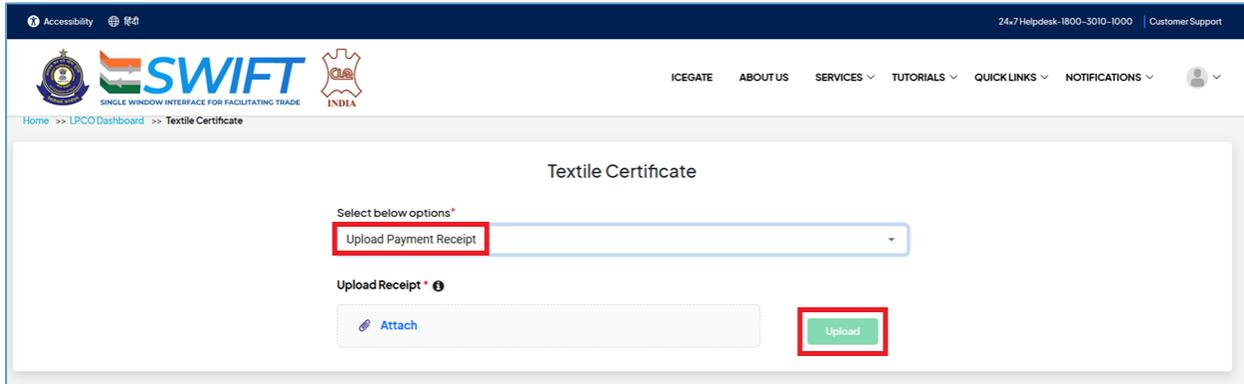
Select below options\*

- View Account Details

Account Title	COUNCIL FOR LEATHER EXPORTS
Account Number	60003456780
Account Type	SAVINGS ACCOUNT
Bank Name	IDFC FIRST Bank Limited
Branch Address	CHENNAI – NUNGAMBAKKAM BRANCH
Bank IFSC Code	IDFB0080102

Payment amount : Rs.2000 + 18% GST per certificate

Select the “Upload Payment Receipt” option, attach the required receipt file, and click the “Upload” button to submit the payment confirmation.



Textile Certificate

Select below options\*

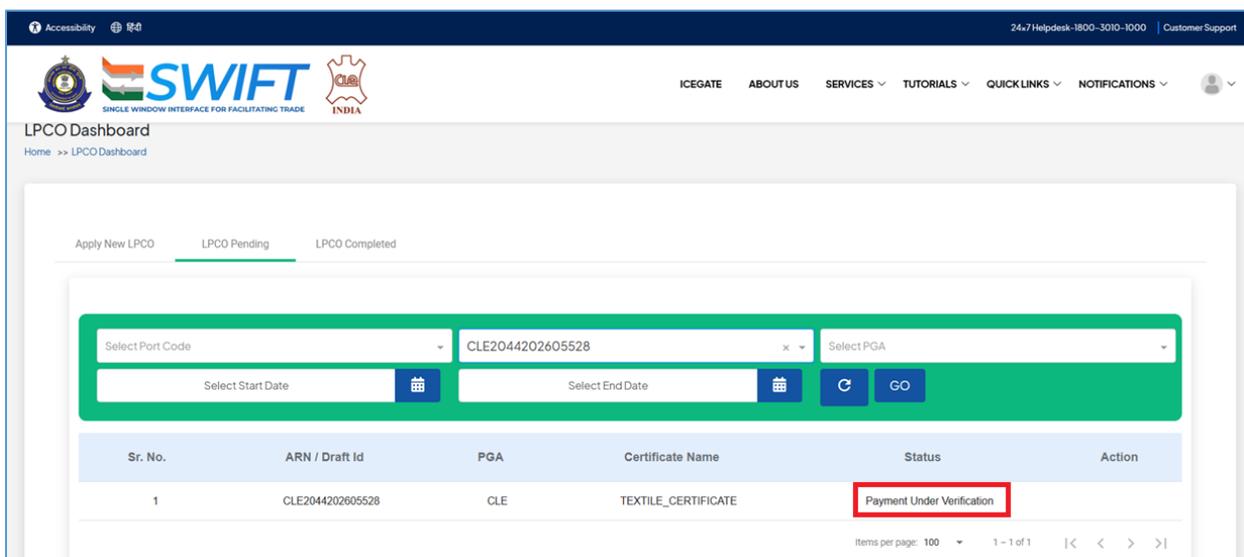
Upload Payment Receipt

Upload Receipt \*

Attach

Upload

Once the payment receipt is uploaded, the application status changes to “Payment Under Verification” in the LPCO Pending section.



LPCO Dashboard

Apply New LPCO    LPCO Pending    LPCO Completed

Select Port Code: CLE2044202605528    Select PGA

Select Start Date    Select End Date    GO

Sr. No.	ARN / Draft Id	PGA	Certificate Name	Status	Action
1	CLE2044202605528	CLE	TEXTILE_CERTIFICATE	Payment Under Verification	

Items per page: 100    1 - 1 of 1

When the payment is not accepted during verification, the application status is updated to “Payment Rejected” in the LPCO Pending section.

Accessibility 24x7 Helpdesk-1800-3010-1000 Customer Support

ICEGATE ABOUT US SERVICES TUTORIALS QUICK LINKS NOTIFICATIONS

### LPCO Dashboard

Home >> LPCO Dashboard

Apply New LPCO **LPCO Pending** LPCO Completed

Select Port Code  Select PGA 
  
 Select Start Date  Select End Date

Sr. No.	ARN / Draft Id	PGA	Certificate Name	Status	Action
1	CLE2152202611045	CLE	TEXTILE_CERTIFICATE	Payment Rejected	<input type="button" value=""/>

Once the payment verification process is completed, the officer may raise a query if required, and the same will be displayed on the user dashboard with the status marked as “Query Raised” indicating that the officer has requested additional information or clarification.

Select Port Code  Select PGA 
  
 Select Start Date  Select End Date

Sr. No.	ARN / Draft Id	PGA	Certificate Name	Status	Action
1	CLE1129202611248	CLE	TEXTILE_CERTIFICATE	Query Raised	<input type="button" value="↩"/>

Items per page: 10 1 - 1 of 1

To view and respond to the officer’s query, click the arrow icon displayed under the “Action” column corresponding to the application marked as “Query Raised.”

Select Port Code
CLE1129202611248
Select PGA

Select Start Date
Select End Date
GO

Sr. No.	ARN / Draft Id	PGA	Certificate Name	Status	Action
1	CLE1129202611248	CLE	TEXTILE_CERTIFICATE	Query Raised	

Items per page: 10    1 - 1 of 1    < > >>

The user can view the officer’s query displayed at the top of the window and is required to enter comments and attach any supporting documents in the “Reply Query” section before submitting the response.

ARN : CLE1129202611248

View Query

Query Raised By [CLEINDIA1984 (L1) Officer]:Test

01/11/2026, 11:32

Attachments Uploaded By User

Reply Query

Enter Comments\* ▶

+ Add Additional Documents

After submitting the response to the officer’s query, the application status is updated to “Query Replied”.

Accessibility | 24x7 Helpdesk-1800-3010-1000 | Customer Support

ICEGATE ABOUT US SERVICES TUTORIALS QUICK LINKS NOTIFICATIONS

Select Port Code: 11/01/2026 | Select ARN: 11/01/2026 | Select PGA:   
 [Calendar] [Calendar] [Refresh] [GO]

Sr. No.	ARN / Draft Id	PGA	Certificate Name	Status	Action
1	CLE1113202610544	CLE	FOOTWEAR_SOLES_IMPORT_CERTIFICATE	Payment Under Verification	
2	CLE1129202611248	CLE	TEXTILE_CERTIFICATE	Query Replied	

Items per page: 10 | 1 - 2 of 2 | < >

The user can view both the officer’s query and the submitted response in the “View Query” window by clicking the icon displayed under the ‘Action’ column.

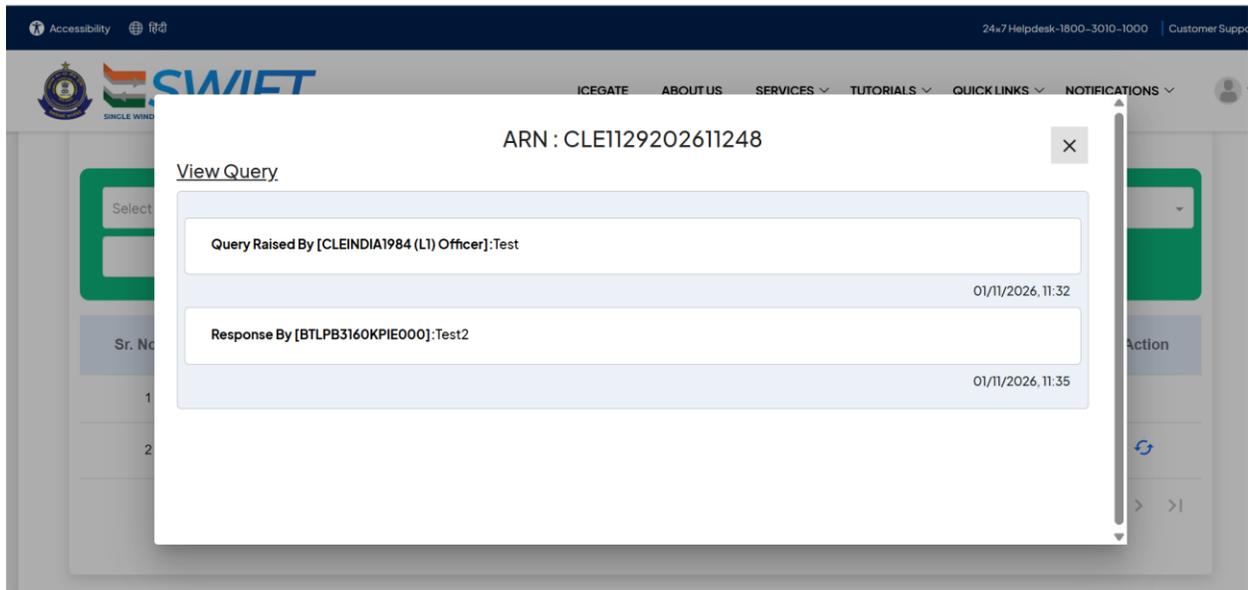
Accessibility | 24x7 Helpdesk-1800-3010-1000 | Customer Support

ICEGATE ABOUT US SERVICES TUTORIALS QUICK LINKS NOTIFICATIONS

Select Port Code: 11/01/2026 | Select ARN: 11/01/2026 | Select PGA:   
 [Calendar] [Calendar] [Refresh] [GO]

Sr. No.	ARN / Draft Id	PGA	Certificate Name	Status	Action
1	CLE1113202610544	CLE	FOOTWEAR_SOLES_IMPORT_CERTIFICATE	Payment Under Verification	
2	CLE1129202611248	CLE	TEXTILE_CERTIFICATE	Query Replied	

Items per page: 10 | 1 - 2 of 2 | < >



Accessibility हिंदी 24x7 Helpdesk-1800-3010-1000 Customer Support

ICEGATE ABOUT US SERVICES TUTORIALS QUICKLINKS NOTIFICATIONS

ARN : CLEI129202611248

View Query

Query Raised By [CLEINDIA1984 (L1) Officer]:Test	01/11/2026, 11:32
Response By [BTLPB3160KPIE000]:Test2	01/11/2026, 11:35

### 8.3 LPCO Completed

In the “LPCO Completed” section, the user can view all approved applications and download the corresponding certificates by clicking the “Download Certificate” button displayed under the ‘Action’ column.

Accessibility 24x7 Helpdesk-1800-3010-1000 Customer Support

 ICEGATE ABOUT US SERVICES TUTORIALS QUICK LINKS NOTIFICATIONS

Apply New LPCO    LPCO Pending    **LPCO Completed**

Select Port Code    Select ARN    CLE    Select Start Date    Select End Date    GO

Sr. No.	ARN / Draft Id	PGA	Certificate Name	Action
1	CLE1639202606552	CLE	TEXTILE_CERTIFICATE	<a href="#">Download Certificate</a>
2	CLE2210202605310	CLE	TEXTILE_CERTIFICATE	<a href="#">Download Certificate</a>
3	CLE1604202605434	CLE	FOOTWEAR_SOLES_IMPORT_CERTIFICATE	<a href="#">Download Certificate</a>

Accessibility 24x7 Helpdesk-1800-3010-1000 Customer Support

 ICEGATE ABOUT US SERVICES TUTORIALS QUICK LINKS NOTIFICATIONS

Apply New LPCO    LPCO Pending    **LPCO Completed**

Select Port Code    Select ARN    CLE    Select Start Date    Select End Date    GO

Sr. No.	ARN / Draft Id	PGA	Certificate Name	Action
1	CLE1639202606552	CLE	TEXTILE_CERTIFICATE	<a href="#">Download Certificate</a>
2	CLE2210202605310	CLE	TEXTILE_CERTIFICATE	<a href="#">Download Certificate</a>
3	CLE1604202605434	CLE	FOOTWEAR_SOLES_IMPORT_CERTIFICATE	<a href="#">Download Certificate</a>

## Sample - Textile Certificate



### **Council for Leather Exports**

*(Sponsored by Ministry of Commerce & Industry, Government of India)*

**Registered Office & Head Office:**

STAR HUB, Building 1, Unit No. 102, 1st Floor  
Near Hotel Hyatt Regency ITC Maratha  
Sahar International Airport Road  
Andheri (East)  
Mumbai - 400099  
Tel: 022-28392221  
Fax: 022-67256236  
Email: cleb@cleindia.com

No. CLE/WR/TC/5/26-27

08-03-2026

### **CERTIFICATE FOR IMPORT CLEARANCE OF TEXTILE AND TEXTILE ARTICLES CERTIFICATE**

1. This is to certify that M/s. SAI International having IE Code No. 0596063211 is registered with the Council for Leather Exports as manufacturer-exporter in terms of Foreign Trade Policy Provisions and have Registration-cum-Membership Certificate No. RCMC/EEPCINDIA/06529/2025-2026 dated 01/01/2025 valid up to 01/01/2027, subject to renewal of membership of the Council.
2. The said member exporter will be importing textile and textile articles falling under Chapter 50 to 63 of the ITC (HS) classifications of Export-Import items vide Bill of Entry No. 1234567 dated 12/03/2026.
3. This is to certify that the said manufacturer-exporter has submitted an affidavit duly notarised to the Council stating that the textile and textile articles falling under Chapter 50 to 63 of the ITC (HS) classifications of Export-Import items being imported as per provisions of DGFT Policy Circular No.5 dated May 29, 2003 are meant for use in production and export of Leather Goods and the same shall not be sold / transferred to units in the Domestic Tariff Area (DTA).
4. It is also declared by the said manufacturer-exporter in the said Affidavit that any violation of the conditions specified in the DGFT Notification No.5 dated 29.05.2003 shall be construed as malpractice and shall render the said manufacturer-exporters liable to penal and/or other action under relevant Rules and Acts as may be applicable.

**Name of Approving Officer**

COUNCIL FOR LEATHER EXPORTS\_PartnerGovt.Agency/PGA  
Nodal  
Council for Leather Exports  
Mumbai

\*\*\*This certificate is digitally generated, a signature is not required.\*\*\* Page 1 of 1

## Sample - FOOTWEAR and SOLES CERTIFICATE



### **Council for Leather Exports**

*(Sponsored by Ministry of Commerce & Industry, Government of India)*

**Registered Office & Head Office:**

STAR HUB, Building 1, Unit No. 102, 1st Floor  
Near Hotel Hyatt Regency ITC Maratha  
Sahar International Airport Road  
Andheri (East)  
Mumbai - 400099  
Tel: 022-28392221  
Fax: 022-67256236  
Email: cleb@cleindia.com

No. CLE/WR/QCO/4/26-27

05-03-2026

### **FOOTWEAR AND SOLES CERTIFICATE TO WHOM IT MAY CONCERN**

As per Gazette Notification No. S.O. 1422 (E) dated 15.03.2024 issued by Department for Promotion of Industry & Internal Trade (DPIIT), Government of India, certain footwear soles are permitted for import clearance for the purpose of production or assembling of footwear for exports, based on the self-declaration by the importer and certification by the Council for Leather Exports (CLE). In this regard, we wish to certify the following:

- 1) ACVBJ is manufacturer-exporter registered with Council for Leather Exports (CLE), with following references:
  - a) Registration-cum-Membership Certificate (RCMC) issued by CLE, currently valid, Number RCMC/EEPCINDIA/06529/2025-2026 dated 01/01/2027
  - b) UDYAM Registration Certificate issued by the Ministry of MSME, Number UDYAM-XX-00-0000000 dated 04/03/2026
- 2) The aforementioned exporter is importing PU Outsoles (HSN: 38939349) as per the Bill of Entry No. 02309233902399999999 dated 05/03/2026
- 3) The importer has furnished the Self-Declaration dated 26-01-25 as per the requirements mentioned in the Order dated issued by DPIIT, Government of India.

The above documents of ACVBJ, have been duly verified, and it is requested that the Indian Customs may kindly proceed for import clearance.

Name of Approving Officer

COUNCIL FOR LEATHER EXPORTS\_PartnerGovt.Agency/PGA

Nodal

Council for Leather Exports

Mumbai

\*\*\*This certificate is digitally generated, a signature is not required.\*\*\* Page 1 of 1

## Sample – Export Turnover Certificate

### Certificate Details ×

## Council for Leather Exports

*(Sponsored by Ministry of Commerce & Industry, Government of India)*

**Registered Office & Head Office:**  
 No. 1, Sivaganga Road Nungambakkam, Chennai - 600034 Tel: 044 48684380-84 Fax: 044 48684386  
 Email: clesr@cleindia.com Website: <https://leatherindia.org>

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Number CLE/26-27/70
10-03-2026

### Export Turnover CERTIFICATE

**TO WHOM IT MAY CONCERN**

This is to certify that Sai International having IEC 0596063211, PAN DGAPS3754L and GST No.01AAACL1745Q2ZH, having registered office at Test manufacturer Address is registered as Manufacturer exporter holding RCMC No. RCMC/EEPCINDIA/06529/2025-2026 valid up to 01/01/2027 (date) as per records.

We further confirm that based on the export statements given by M/s CA test name (CA firm), Chartered accountants on the Manufacturer exporter behalf, Export turnover certificate for the FY 2025-2026 (year) is hereby issued.

Export performance of last 3 years

Financial Year	In INR
2024-2025	1.2
2023-2024	1.3
2022-2023	1.4

This certificate is issued for the purpose of availing exemption from the execution of bank guarantee, as per the Customs circular No. 17/2019 dated 25-05-2019 and no. 31/2019 dated 13-09-2019.

**Name of Approving Officer**  
 COUNCIL FOR LEATHER EXPORTS\_PartnerGovt. Agency/PGA  
 Nodal  
 Council for Leather Exports  
 Mumbai

Close

## 9. Contact Us

The contact details are as follows:

### **ICEGATE, Directorate General of Systems**

1<sup>st</sup> Floor, CR Building, IP Estate

New Delhi – 110002

Toll Free No: 1800-3010-1000

The user can also drop their queries at:

Email: [icegatehelpdesk@icegate.gov.in](mailto:icegatehelpdesk@icegate.gov.in)

